



Team Information

May, 2016

WESTERN ZONE CONFERENCE CALL

LSC representatives please join us **Monday, May 23 at 7:00pm -9:00pm Pacific Time** for the Age Group Western Zone Meet Conference call . You

may join the meeting from your computer, tablet or smartphone. [Contact Information for Call]

Team Block Lodging

We are encouraging all teams to use the event lodging. Parents, and other swimmer supporters, may also stay at these hotels, which are conveniently located no more than 15 minutes from the pool. Links to meet lodging as well as the team block application are available on the meet website (utahzones2016.com.)

The deadline for team block housing is 6/15.

Please note that SOME of the hotels listed are located right next to each other so teams could feasibly be split into two hotels but still easily drive together. Mapquest states that the time to the pool is between 12-15 minutes.

Tents – Follow Up and Additional Requests

As outlined in the April newsletter each LSC has been designated canopy tents. Should any team wish to add sidewalls to these tents and/or have a table and folding chairs these can be provided for an additional fee. The contact at the KOPFC facility for additional items is [Name & Phone]. The order form is included in this newsletter as an attachment.

Meet Entry File & Additional Info Required

The meet entry file has been posted on utahzones2016.com under the “News” tab and forwarded to each LSC contact.

Entry notes from the Meet Announcement:

Meet entries are due by 3:00pm MDT 8/03/2016.

Email SDIF entries and mail hard copy documentation and checks to meet entry contact. Use of express mail is recommended for accompanying paperwork and checks.

Meet Entry Contact: [Name]

[Address]

[Phone]

[Email]

Table of Contents

Western Zone Conference Call -----	1
Team Block Lodging-----	1
Tents-----	1
Meet Entry File-----	1
Fees -----	2
Rocky T-Shirts #SwimUnited	
T-Shirts & Image-----	2
LSC Colors-----	3
Team Box Lunches/Dinners-----	3
Volunteers	
Officials-----	3
Timers-----	3
DEADLINES -----	4
Team Accomodation-----	4
OMP Housing-----	4
Pre-Meet Warm Up-----	4
LSC Logo-----	4
Team Entries-----	4
FREQUENTLY ASKED QUESTIONS -----	5
Tent Additional Items-----	5
Parents FAQ-----	5
Officials FAQ-----	5
Boxed Lunch/Dinners Order Forms	

Receipt of entries is not considered confirmed until the LSC team entry representative receives official confirmation from the meet entry contact. If the LSC team entry representative does not receive an email confirming receipt of entries within 24 hours of the meet entry deadline, please contact the meet entry contact immediately. Coaches should bring a hard copy of electronic entries to the meet to address any entry issues.

TEAM SUPPORT PERSONNEL COUNT: Please submit the number of currently registered (as of the meet) USA Swimming coaches, team manager(s) and chaperones that will be accompanying the team with the team entry submission.

Fees

INDIVIDUAL EVENT: \$9.00 per individual event (\$4.00 to Zone Treasury) **RELAY EVENT:** \$16.50 per relay (\$4.00 to Zone Treasury)

Please make all checks payable to Utah Swimming.

ADDITIONAL COPIES, COUNT & FEE: If team is sending more than six (6) coaches, an additional copy fee of \$5 per each additional coach is required to pay for session sheets. (More details in COACH SESSION HEAT SHEETS section) Please include additional coach count and fee with team entry.

Rocky the Raptor T-Shirts

We have had requests to release the following Rocky Raptor artwork so LSC's can work with local vendors to print their team Opening Ceremonies T-Shirt. We are providing the following image. A jpeg version of the image is available under "news tab" utahzones2016.com for LSC's to download and share with their respective vendors.

The hashtag **#SwimUnited** will be used by USA Swimming extensively throughout the summer and during the Olympic Games. We ask that the image of Rocky is not altered and that the # is part of the design. Additional text may be added. We are hoping each LSC will consider selecting a unique color (i.e. one different from other teams) and offer up the following list as a guideline.



LSC Color Guidelines

LSC	Color	LSC	Color	LSC	Color
Alaska	Navy Blue	Inland Empire	Pink	Pacific Swimming	Tye Dye
Arizona	Bright Yellow	Montana	Light Blue	Pacific Northwest	Green
Central California	Neon			San Diego Imperial	Neon
Colorado	Lime Green	New Mexico	Orange	Sierra Nevada	Lemon
Hawaii	Red	Oregon	Purple	Snake River	Light Orange
Southern California	Tye Dye	Utah	White	Wyoming	Grey

Team Box Lunch/Dinner Info

Box lunches are available: Tuesday for dinner, Wednesday through Friday for lunch and dinner, and

Saturday for lunch.

All tax and delivery fees are included in the price. The order form and options are included in the attachments and posted on the utahzones2016.com website under the "Team information" tab.

All orders need to be emailed to [Name] at [Email] by Monday August 8th by 5:00pm.

The contact name and number listed on the form will be contacted by text when the order has arrived, you can pick up your order at the credentialed entrance to the athlete village.

Payment method is check: Make them out to Utah Swimming

Checks are due when your team manager checks in at the Clerk of Course on August 9.

Delivery time for lunch is 11:30am-12:30pm. For dinner it is 5:00pm- 6:00pm.

We encourage you to take advantage this ordering system because it, like the lodging, provides a win/win situation. Teams can quickly and easily feed their athletes quality food and can also help to fund meet activities.

Officials

All officials are welcome, wanted and encouraged to work the meet. More information is available in the meet announcement and on the meet website: utahzones2016.com. Please share the Frequently Asked Questions document in the attachments with your LSC officials.

All LSC's are requested to provide at least one deck or admin official for the duration of the meet. (Western Zone Policy)

Timers

All timers and other meet worker volunteers are welcome, wanted and encouraged to work the meet. More information is available in the meet announcement and on the meet website: utahzones2016.com.

All LSC's are requested to provide lane timers for one lane (3 timers) for the duration of the meet. (Western Zone Policy) Please ensure your timers check in at the volunteer table at the beginning of warm-ups. The volunteer table will be located in the main building near the hospitality area. (See Competition Area Map)

Revised Meet Information

The Meet Announcement has been updated with the contact info of the new WZ Officials Chair and is available at utahzones2016.com.

STILL Needed From Each Team

The following is needed from each team. Please email the meet director

by May 30h.

- High Quality, Digital LSC logo image
- Name & email address of LSC SWIMS database results processor
- Names & email addresses of the "four people designated by the LSC" to receive results (Western Zone Policy)
- Name & contact info of the LSC permanent office (if applicable, and results are not already being emailed)

DEADLINES

LSC LOGO FILE to [Name]-----5/30/16

Team Block Lodging -----6/15/16

Assigned Position Application Deadline for Officials_____6/15/16

OMP Housing-----6/30/16

Please contact your local LSC Officials Chair for more information.

Officials Block Lodging Reservation Link Closes_____7/10/16

Any remaining rooms will be released to the general meet lodging link

Meet Lodging Reservation Link Closes_____7/18/16

Officials Applications and Request For Evaluation-----7/20/16

Please contact [Team Lead Chief Judge] at [Email]

Volunteer Online Sign-up (Guaranteed T-shirt Size)_____7/26/16

Walk-ons still welcome and may still be able to receive shirt on first-come, first-served basis

Warm Up Schedule-----7/29/16

Please contact the Meet Director [Email] any time prior to this deadline to schedule warm-up times for Monday afternoon 8/8 or Tuesday 8/9. (FYI: Prelim warm ups will also be scheduled by team.)

Zone Business Dinner-----7/29/16

Please email [Zone Business dinner contact] attendee names and emails. Forms available on meet announcement.

Meet Entries-----8/03/16

RSVP for Athlete Celebration (Dinner & Social)_____8/03/16

Boxed Lunches/Dinner Orders-----8/08/16

