Setting up and Running a Meet

# Meet Manager 6.o

Ver 2.0, 4 March 2017

#### **General Overview**

#### This presentation explains how to:

- Set up a Timed Finals Swim Meet Using Meet Manager 6.0
  - Create the Meet
  - Process Entries
- Generate Reports (Pre-Meet) for
  - Troubleshooting
  - Organizing
  - Administration
- Run
  - Timing Console Interface and Connection
  - Operator Tasks
  - Meet Manager Operator Tasks

[Note: Although the rules and regulations of a meet's governing body must always be followed, specific meet or administrative procedures may vary. Questions may be directed to your meet referee or local swimming authority.]

## Setting up a Swim Meet

- Create the meet using Meet Manager
- Processing Entries
  - Creating the Entry File
  - Receiving, Saving and Importing Entry Files
  - Manually Entering Athletes
  - Troubleshoot Possible Entry Problems
  - Generate Fee Report

#### **Welcome to Meet Manager**

Swim MEET MANAGER Pro - Database: 'C:\swmeets6\Training.mdb

<u>File Set-up Events Athletes Relays Teams Seeding Run Reports Labels Check for Updates Help</u>

MEET MANAGER 6.0

Streaming Live Results to Swim's #1 app - Meet Mobile:



App Store



ACTIVEHy-Tek

Licensed To: Tacoma Swim Club - Release 6.0De -Pro: Single-User - Admin Updated: 12/20/2016 8:55:07 PM

ACTIVE HY-Tek.

#### **Creating a New Meet**

Swim MEET MANAGER Pro - Database: 'C:\swmeets6\Train	ning.mdb'		
File Set-up Events Athletes Relays Teams Seeding	g Run Reports Labels	Check for Updates Help	
Open / New	Ctrl+O		Updated: 12/20/2016 8:55:07 PM
Save As			
Backup	Ctrl+B		
Restore	Ctrl+R		<b>Астіле</b> Ну-Тек.
Unzip File			
Repair/Compact Database			
Purge	•		
Import	•		
Export	• • • • • • • • • • • • • • • • • • •		
Install Update			
Disable Network Login			and the second of the
Open in Multi-User Mode	18 an 19		and the second
Network Administration		A State of the second	
License Management	the set	A. C. C.	
Exit	Ctrl+Q	Calle and the	
C:\swmeets6\Training.mdb	1.1		
C:\swmeets6\9th Annual Honu Gathering.mdb			302
C:\swmeets6\2016 Logger Open.mdb		ALCON DECISION OF	
C:\swmeets6\Fake Meet.mdb	1000		
C:\swmeets6\2017 PNS Winter Challenge Div 4.mdb	1 Carrow and	A CONTRACTOR	
C:\swmeets6\Generic.mdb			
C:\swmeets6\2016 QMeet.mdb	A COL	Released and	
C:\swmeets6\UPS v Lewis Clark.mdb			
C:\swmeets6\2016 PN OCT CHALL DIV 3.mdb	111	ALL SUCCESS	
C:\swmeets5\SGC2016.mdb	C.3. 4017		
			MEET MANAGER 6.0

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#### 24/2017

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meet

Streaming Live Results to Swim's #1 app - Meet Mobile:



> Google play

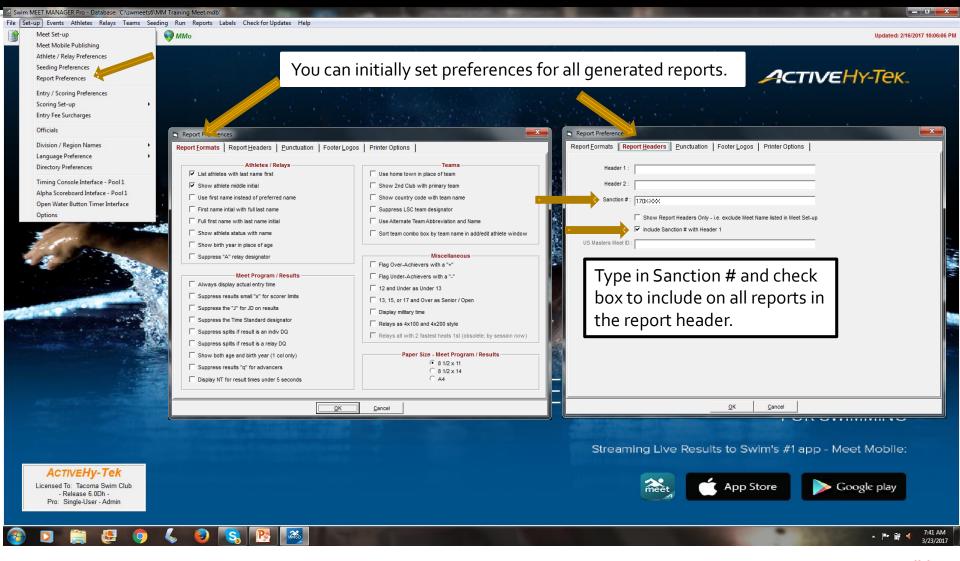
FOR SWIMMING

#### **Create: The Meet Setup Window**

It's good to include the Year and LSC in the Meet title.       * Keet Name:       Mit Training Meet.       • Weit Name:       • Wei		Meet Set-up			
If your pool is 3000' or higher, enter the altitude.	It's good to include Year and LSC in th	* Meet Name : MM Training Meet * Facility Name : Wilson HS Address : 1202 N. Orchard St. Address : * City : Tacoma * State / Province : WA * Country : USA * Country : US	Sanction # : 170X->>>> End Date : 05/05/17 Entry Deadline : 04/25/17 Class Age Group Senior / Open High School College YMCA	<ul> <li>Standard <ul> <li>Divisions -</li> <li>By Event</li> <li>By Team</li> <li>By Entry</li> <li>Flighted</li> <li>Time Standards</li> <li>Div by Time Std</li> </ul> </li> <li>Meet Style <ul> <li>Standard</li> <li>2 Team Dual</li> <li>3+ Team Dbl Dual</li> </ul> </li> <li>* Course <ul> <li>LC Meters</li> <li>SC Meters</li> </ul> </li> </ul>	
Default Touch Pads at both ends :	or higher, enter the	Other * Host LSC : PN  Base Country USA	Timers Connected to this Computer            • One timer             • Timer 1 Name          Pool 1	USA-S DQ Codes Nov 2013  Time Adjustment Method FINA rules USA Swimming rules prior to	
3/24/2017 <u>Age-Up Athletes OK Cancel Re-Convert Entries</u>	3/24/2017	Default Touch Pads at both ends :	Pool 2		Slide

e 6

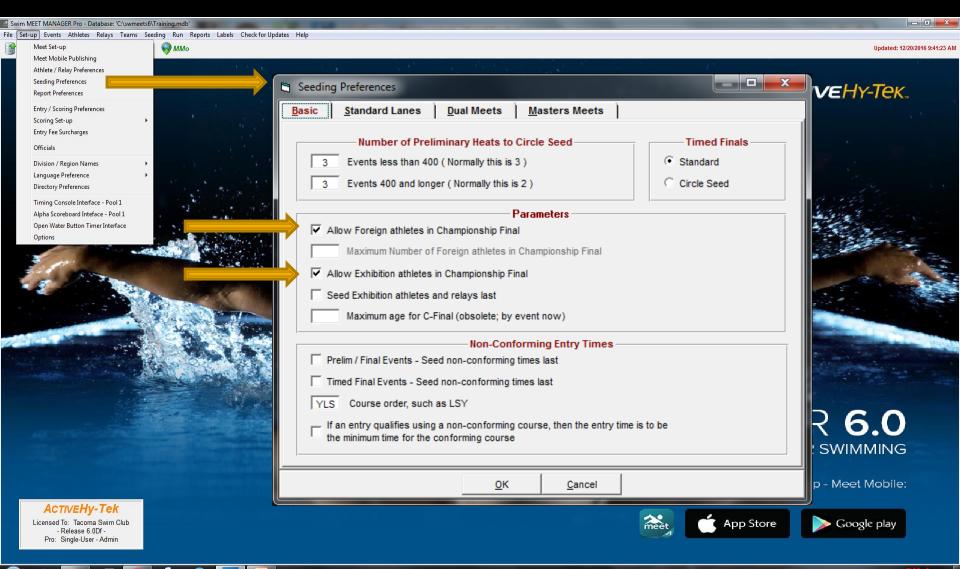
#### **Create: Set Report Headers**



#### Create: Verify/Set Scoring, Entry Limits, Entry Fee Surcharge

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	Meet Set-up		Updated: 12/20/2016 9:44
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The factor up			Time Stds Meet Flighted Meet 2 or 3+ Double Dual Improvement Points
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Apple Service       Implementation Time Interface       Point       Implementation Time Interface       Point Interface       Point Interface       Point Interface			
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State       State <td< td=""><td>Open Water Button Timer Interface</td><td></td><td>Entries must have been performed on or after : 12/16/16 🗢 🗸</td></td<>	Open Water Button Timer Interface		Entries must have been performed on or after : 12/16/16 🗢 🗸
Image: Surplay in the integration of th	Options		
Image: Surcharge:       100         Image: Surcharge:			Entry Limite
Image: Surcharge: Image: Im	and the second s		
Image: Start Date: 12/16/2017         Athiete Surcharge: 5:00         Team Surcharge: 5:00         Team Surcharge: 5:00         Team Surcharge: 5:00         To 0       0	a second		Maximum entries per athlete including relays : 7
Image: Start Date: 12/16/2017         Athele Surcharge:       10         Image: Start Date: 12/16/2017         Athele Surcharge:       0.00         Facility Surcharge:       0.00         Facility Surcharge:       0.00         Image: Start Date: 12/16/2017       10         Athele Surcharge:       0.00         Facility Surcharge:       0.00         Image: Start Date: 12/16/2017       10	State Street		Maximum individual entries per athlete : 5
Intry Fee Surcharge       Image: Start Date: 12/16/2017         Athete Surcharge:       500         Team Surcharge:       000         Paolity Surcharge:       000         Image: Start Date:       12         Image: Start Date:       12/16/2017         Athete Surcharge:       000         Facility Surcharge:       000         Image: Start Date:       10/10         Imag			Havimum relay antrias par athleta
Entry Fee Surcharges       Image: Count Relay Attendeds       Image: Count Relay Attendeds <th< td=""><td></td><td></td><td></td></th<>			
Alley Tee Survages       Image: Survage Survag			Warn if entry limits exceeded : 🔽
Athlete Surcharge :       5.00         Team Surcharge :       0.00         Facility Surcharge :       0.00         Pacility Surcharge :       0.00         QK ::       Cancel             QK ::       Cancel             Setup your Standard point scores here. There can be a different set of points for each division.       QK ::             Setup your Standard point scores here. There can be a different set of points for each division.       QK ::             Setup your Standard point scores here. There can be a different set of points for each division.       General Streaming Live Results to Swim's #1 app - Meet Mobile:             Preferences Menu to setup whether or or not to use different set of points for each division.       Setup your Standard point scores here. There can be a different set of points for each division.			Count Relay Alternates (5-8) :
Athlete Surcharge:       5.00         Team Surcharge:       0.00         Facility Surcharge:       0.00         QK       Cancel             QK       Cancel             Setup your Standard point scores here. There can be a different set of points or each division.       QK       Cancel             Setup your Standard point scores here. There can be a different set of points or each division.       General different set of points or each division.       Streaming Live Results to Swim's #1 app - Meet Mobile:	Meet Start Date: 12/16/2017		Count Time Trial Events :
Team Surcharge:       0.00         Facility Surcharge:       0.00         QK       Cancel             QK       Cancel             Set-up your Standard point scores here. There can be a different set of points for each division.           Set-up your Standard point scores here. There can be a different set of points for each division.           Set-up your Standard point scores here. There can be a different set of points for each division.           Set-up your Standard point scores here. There can be a different set of points for each division.       Set-up your Standard point scores here. There can be a different set of points for each division.       Set-up your Standard point scores here. There can be a different set of points for each division.       Set-up your Standard point scores here. There can also be a different set of points for each division.       Set-up your Standard point scores here. There can also be a different set of points for each division.       Set-up your Standard point scores here. There can also be a different set of points for each division.       Set-up your Standard point scores here. There can also be a different set of points for each division.       Set-up your Standard point scores here. There can also be a different set of points for each division.       Set-up your Standard point scores here. There can also be a different set of points for each division.       Set-up your Standard point scores here.			
Learn Surcharge :       0.00         Facility Surcharge :       0.00         QK       Qancel             QK       Qancel       QK       Qancel       Make sure entry limits             QK       Qancel       QK       Qancel       QK       Qancel       Make sure according             Set-up your Standard point scores here. There can be a different set of points for each division if the meet is set-up whether or or not to use different set of points for each division if the meet is set-up whether or or not to use different set of points for each set, or division.       Set-up your Standard point scores here. There can also be a different set of points for each division if the meet is set-up whether or or not to use different set of points for each division.       Set-up your standard point scores here. There can be a different set of points for each set, or division.       Set up your standard point scores here. There can be a different set of points for each set, or not to use different set of points for each set, or not to use different set of points for each set, or not to use different set of p			
QK       Qancel         QK       Qancel         ActiveHy-Tek Licensed To: Tacoma Swim Club - Release 6.001- Betages 6.001-       Set-up your Standard point scores here. There can be a different set of points for each and and point scores here. There can be a different set of points for male and female. There can also be a different set of points for each and and point scores here. There can be a different set of points for each and and point scores here. There can be a different set of points for male and female. There can also be a different set of points for male and female. There can also be a different set of points for each and and point scores here. There can be a different set of points for male and female. There can also be a different set of points for each and and point scores here. There can be a different set of points for male and female. There can also be a different set of points for each and and point scores here. There can also be a different set of points for each and and point scores here. There can be a different set of points for each and and point scores here. There can also be a different set of points for each and and point scores here. There can also be a different set of points are used for and and point set-up to a not to use different point set-up to a not to use	Team Surcharge : 0.00	19 0 0	
QK       Cancel         Set-up your Standard point scores here. There can be a different set of points for male and female. There can also be a different set of points for each         Normale and female. There can also be a different set of points for each         Preferences Menu to set-up whether or or not to use different point set-ups for each sex or division.         Preferences Menu to set-up whether or or not to use different point set-ups for each sex or division.         Preferences Menu to ise to point set-up whether or or not to use different point set-ups for each set up whether or or not to use different point set-up set up whether or or not to use different point set-up set up whether or or not to use different point set up to up	Facility Surcharge : 0.00		Make sure entry limits
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ACTIVEHy-Tek icensed To: Tacoma Swim Club - Release 6.00F. Believe the first of points for each different set of points for each different point set-ups for each sex or division. Belevel the first for the first set of points for each different point set-ups for each sex or division.			
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- Release 6.001-			
	Licensed To: Tacoma Swim Club		👬 📄 👘 App Store 💦 🔊 Google play
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#### **Create: Seeding Preferences**



#### **Create: Adding Events**

🔄 Event Edit - Girls 10 & Un	der 100 Freestyle	-		
Event #: 1	Age Group	Distance	Stroke	
Individual / Relay            • Individual            • Individual            • Relay            • Alt Gender            • Girls         • Boys            • Women         • Men         • Mixed            • Division             • Suppress Distance	<ul> <li>6 and Under</li> <li>8 and Under</li> <li>10 and Under</li> <li>15 and Over</li> <li>Open/Senior</li> <li>7 - 8</li> <li>9 - 10</li> <li>11 - 12</li> <li>13 - 14</li> <li>15 - 16</li> <li>15 - 18</li> <li>17 - 18</li> <li>Custom</li> <li>-</li> </ul>	C 25 C 3K 50 C 5K 100 C 10K 200 C 25K 400 C 1 Mile 500 C 2 Mile 800 C 1000 or 1K C 1500 C 1650 C None C Custom	<ul> <li>Freestyle</li> <li>I mtr Diving</li> <li>Backstroke</li> <li>3 mtr Diving</li> <li>Breaststroke</li> <li>Platform Diving</li> <li>Butterfly</li> <li># Dives</li> <li>Medley</li> <li>Custom # Relay Legs (2-8)</li> <li>Note :</li> <li>Suppress Stroke Name</li> <li>Rounds</li> <li>Timed Finals</li> <li>Prelims / Semis / Finals</li> <li># Heats in Semis</li> <li># Lanes in Semis (1-12)</li> </ul>	
Round 1 - Prelims or 1         6       Number of Lanes         6       Lanes for Best       1	(1-12)	Multi-Age Group Multi-Age Group Extra Seed Multi-Age Old to Young	Round 2 or Round 3 - Finals         8       Number of Lanes (1-12)         1       Heats in Finals (1-6)	
C Un-Seeded C 2 per Lane C 2 per Choice	Slow to Fast	core Event Entry Fee anual Seed 5.00 Event Type tandard C Multi-Cla ime Trial Event Open W wim-Off Event		]
Timed Finals	<sup>st</sup> Deck-seeded dis	tance events Fast to Slow	Super Final Eliminates Oldest Group Finals Heat Order  Slow to Fast C Fast to Slow C Custom	Sli

#### **Create: List of All Events in Meet**

<b>C</b> 3, E1	vents																	
Layo	out <u>A</u> dd	<u>E</u> dit <u>D</u> el	ete Con	n <u>b</u> ined Events	<u>Session</u>	ns Chec <u>k</u> -In	Co <u>m</u> ment	ts Re	- <u>N</u> umber Cop <u>y</u>	Clear	Indicators	Records St	<u>t</u> andards <u>V</u> iew	Print Exp	ort to H	HTML <u>H</u> el	p	
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					× . 💌													
-	Geno		Age	Range @	Indiv + R	elays	All Ever	nts	C Time Ti	rial Only								
• /		C Male		. <u> </u>	Indiv Only	у 🔪	Standa	rd Only	/ C Swim-(	Off Only								
01	lixed	Female		C	Relays O	)nly	Open V	Vater	C Disabil	ty Only								
	Evt#	Status	Gender	Age Group	Distance	Stroke	Entry Fee	Rnds	Finals Setup	Lanes	Туре	Prelims	Finals	Assignment	Score	Multi-Age	Manual-Seed	
	1	F - Done	Girls	10 & Under	100	Free	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
-	2	F - Done	Boys	10 & Under		Free	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
	3	F - Seeded	Girls	11-12	100	Free	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
$\vdash$	4	Unseeded	Boys	11-12	100	Free	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
	5	F - Seeded	Girls	10 & Under	50	Fly	0.0		Timed finals	6		N/A	Slow to Fast	Standard	Yes	No	No	
	6	F - Seeded	Boys	10 & Under	50	Fly	0.0		Timed findia	v	Standard		51047 10 1 431	ard	Yes	No	No	
$\vdash$	7	F - Seeded	Girls	11-12	50	Fly									Yes	No	No	
$\vdash$	8	Unseeded	Boys	11-12		Fly	l ()n	ICE	e all ev	/en <sup>·</sup>	ts ar	ein	meet	ard ard	Yes	No	No	
	9	F - Seeded	Girls	10 & Under	50	Back	1 Ŭ			<b>U</b>		<b>U</b>		ard	Yes	No	No	
	10	F - Seeded	Boys	10 & Under	50	Back		+ -	+				<b>م</b> ـ ـ ـ ـ ـ	ard	Yes	No	No	
	10	F - Seeded	Girls	11-12	50	Back	1 Q O	τC	o the S	ess	sions	s me	ηη το	ard	Yes	No	No	
	12	Unseeded	Boys	11-12	50	Back	1 5							ard	Yes	No	No	
	12	F - Seeded	Girls	10 & Under	50		0		nita m	~ ~ ~	+ : -+		ccion	and and	Yes	No	No	
	13	F - Seeded	Boys	10 & Under	50	Breast Breast		1d	nize m	iee	L IIIL	o se	221011	S. ard	Yes	No	No	
$\vdash$		F - Seeded	Girls	11-12		Breast	-	,						ard	Yes	No	No	
	15	Unseeded	Boys	11-12	50	Breast	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
$\vdash$	17	F - Seeded	Girls	10 & Under	100	M	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
$\vdash$	17			10 & Under		IM	0.00	F	Timed finals	6	Standard	N/A		Standard	Yes		No	
$\vdash$	10	F - Seeded F - Seeded	Boys Girls	11-12	100 100	IM	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast Slow to Fast	Standard	Yes	No	No	
$\vdash$						IM		F	1	6								
$\vdash$	20	Unseeded	Boys	11-12 10 8 Under	100		0.00	F	Timed finals	-	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
$\vdash$	21 22	Unseeded	Girls	10 & Under		Free Relay	0.00	F	Timed finals	6	Standard	N/A N/A	Slow to Fast	Standard	Yes	No	No	
$\vdash$	22	Unseeded	Boys Girls	10 & Under	100 200	Free Relay	0.00	F	Timed finals	6	Standard	N/A N/A	Slow to Fast	Standard Standard	Yes	No	No No	1
$\vdash$	23	Unseeded Unseeded		11-12 11-12		Free Relay	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
$\vdash$	24	Unseeded	Boys Girls	13-14	100	Free Relay Free	0.00	F	Timed finals	6	Standard Standard	N/A	Slow to Fast Slow to Fast	Standard	Yes	No	No	
	25	Unseeded		13-14	100	Free	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
$\vdash$	20	Unseeded	Boys	15-14 15 & Over	100	Free	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
$\vdash$	27	Unseeded	Boys	15 & Over	100	Free	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
$\vdash$	20	Unseeded	Girls	13-14	50	Fly	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
$\vdash$	30							F		6		N/A						
	30 31	Unseeded	Boys Girls	13-14 15.8 Over		Fly	0.00	F	Timed finals	6	Standard	N/A N/A	Slow to Fast	Standard	Yes	No	No No	
	31	Unseeded		15 & Over	50	Fly	0.00	F	Timed finals	6	Standard	N/A N/A	Slow to Fast	Standard	Yes	No	No	
	32	Unseeded	Boys Girls	15 & Over 13-14	50 50	Fly Back	0.00	F	Timed finals	6	Standard	N/A N/A	Slow to Fast	Standard Standard	Yes	No	No	
	33	Unseeded		13-14		Back	0.00	F	Timed finals	6	Standard Standard	N/A N/A	Slow to Fast Slow to Fast	Standard	Yes	NO	No	
	35	Unseeded	Boys Girls	15-14 15 & Over	50	Back	0.00	F	Timed finals	6	Standard	N/A N/A	Slow to Fast	Standard	Yes	No	No	
	35	Unseeded	Boys	15 & Over 15 & Over	50	Back	0.00	F	Timed finals	6	Standard	N/A N/A	Slow to Fast	Standard	Yes	No	No	
	30	Unseeded	Girls	13-14	50	Breast	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
	38	Unseeded		13-14			0.00	F	Timed finals	6		N/A N/A	Slow to Fast		Yes	No	No	
	30	Unseeded	Boys Girls	15-14 15 & Over		Breast Breast	0.00	F	Timed finals	6	Standard Standard	N/A N/A	Slow to Fast	Standard Standard	Yes	No	No	
	39 40							г с	1	6		N/A N/A			-		No	
	40	Unseeded Unseeded	Boys Girls	15 & Over 13-14	50 200	Breast	0.00	F	Timed finals Timed finals	6	Standard	N/A N/A	Slow to Fast	Standard Standard	Yes	No	No	
	41 42			13-14	200	IM IM	0.00	F		6	Standard	N/A N/A	Slow to Fast				No	
	42	Unseeded Unseeded	Boys	13-14 15 & Over	200	IM	0.00	F	Timed finals	6	Standard Standard	N/A N/A	Slow to Fast Slow to Fast	Standard Standard	Yes	No	No	
	43				200	IM	0.00	F	Timed finals	6		N/A N/A		Standard		NO	No	
		Unseeded	Boys	15 & Over				F			Standard		Slow to Fast		Yes			
	45	Unseeded	Girls	13-14	200	Free Relay	0.00	F	Timed finals	6	Standard	N/A N/A	Slow to Fast	Standard	Yes	No	No	
	46	Unseeded	Boys			Free Relay	0.00	r	Timed finals	6	Standard		Slow to Fast	Standard	Yes	No		
	47	Unseeded	Girls	15 & Over	200	Free Relay	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
	48	Unseeded	Boys	15 & Over	200	Free Relay	0.00	F	Timed finals	6	Standard	N/A	Slow to Fast	Standard	Yes	No	No	
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#### Create: Adding/Editing Sessions

🗅 Sessions	
Add Edit Delete Move All Remove All Clear Indicators Print Help	
- D 🚔 🗙 🔿 🐗 🕫 🖻	Provide a good meet description in Session Title,
Day Start Time Session # T-Max Have D Max Interval Rk Interval Chase Dive Interval Course	
▶ 1 09:00 AM 1 7 Edit Session	e.g. 2017 PNS Mako Shark Invite, 12&U. 📃 🗖
1 01:00 PM 2	, , , , , , , , , , , , , , , , , , ,
Session #: 1	
Start Time : 09:00	AM C PM Make 30 if using backstroke ledges.
Interval: 30	Extra Backstroke Interval: 15
LCM meet, can	Diving Time per Dive :     30       yle     1       yle     2       0
USE -15. Course: C LC Meters	3         0           4         0           5         0
6 F Boys 10 & Under 50 Butterfly 7 F Girls 11-12 50 Butterfly Max Entries for Meet	t Events Export to TM 6 0
8 F Boys 11-12 50 Butterfly	
10 F Boys 10 & Under 50 Backstroke	ies including relays: 7 Make sure entry limits
	x individual entries : 5 < Are accurate according
12 F Boys 11-12 50 Backstroke	
13 F Girls 10 & Under 50 Breaststroke	Max relay entries : 2 To the meet information.
14         F         Boys 10 & Under 50 Breaststroke           15         F         Girls 11-12 50 Breaststroke	
15         F         Girls 11-12 50 Breaststroke           16         F         Boys 11-12 50 Breaststroke	
17 F Girls 10 & Under 100 IM	17 0
18 F Boys 10 & Under 100 IM OK	Cancel 18 0
19 F Girls 11-12 100 IM	
20 F Boys 11-12 100 IM	20 0
21 F Girls 10 & Under 100 Freestyle Relay	21 H F Girls 10 & Under 100 Freestyle Rel: 21 0
22 F Boys 10 & Under 100 Freestyle Relay	22         H         F         Boys 10 & Under 100 Freestyle Rei         22         0           23         H         F         Girls 11-12 200 Freestyle Reiav         23         0
23         F         Girls 11-12 200 Freestyle Relay           24         F         Boys 11-12 200 Freestyle Relay	23         H         F         Girls 11-12 200 Freestyle Relay         23         0           24         H         F         Boys 11-12 200 Freestyle Relay         24         0
25 F Girls 13-14 100 Freestyle	
26 F Boys 13-14 100 Freestyle	
27 F Girls 15 & Over 100 Freestyle	
28 F Boys 15 & Over 100 Freestyle	
3/24/2017	Slide 12

#### **Create: Add Events to Sessions**

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	Rnd Event Name									*	Evt #	Rpt H/P	-		Order	Alt A	Alt Heats Break Break Descripti	on
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3	F Girls 11-12 10 F Boys 11-12 10										3	H	F	Girls 11-12 100 Freestyle Boys 11-12 100 Freestyle	3		0	
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Girls 15 & Over 50 Breaststroke

Boys 15 & Over 50 Breaststroke

#### **Create: Export the Event File**

Swim	MEET MANAG	ER Pro - Da	atabase: '	'C:\swme	ets6\Traini	ng.mdl	o'			
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#### **Create: Exporting Events**

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#### **Entries: Downloading Entries**

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Windows	Meet Events-2016 Logger Open-02Dec2016-001.zip	11/2/2016 8:20 PM	Compressed (2		
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MEMORYCARD (\\EPSON02B813) (1.)	MILLS-Entries001.ZIP	11/22/2016 5:42 PM	Compressed (2		
	PLU-PN-Entries-2016 Logger Open-02Dec2016-001.ZIP	11/23/2016 8:53 AM	Compressed (2		
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2/24/2017

#### **Entries: Importing Team Entries**

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Open in Multi-User Mode		Records					6
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#### **Entries: Select Entry Folder and Open**

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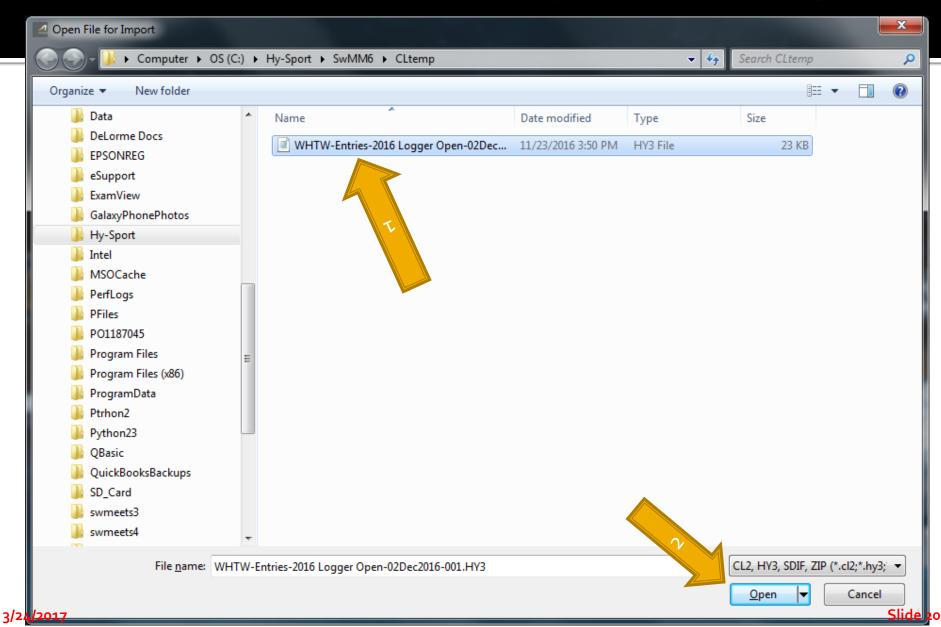
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CL2, HY3, SDIF, ZIP (\*.cl2;\*.hy3; 👻

Cancel

Open

#### **Entries: Click on Entry File and Open**



# **Entries All In? - Troubleshooting**

- Exception Reports
  - NT if Not Allowed?
  - Non-conforming Times, if Meet has Time Standards
- Check Psych Sheet for Obvious Entry Errors
- Seed the Events
- Produce Reports, Lots of Reports
  - Session Report (Timeline)
  - Psych Sheet
  - Meet Program (Heat Sheet)
  - Athlete Rosters
  - Entries

#### Note Heat/Lane Assignment

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	Cooper	Roger	A	M		ASC-PN	A Swim Clu	b		_	508ROGACOOF			Normal													
	Cooper	Susan	A	F		ASC-PN	A Swim Clu				305SUSACOOP			Normal													
	Gray	Kelli	A	F		ASC-PN	A Swim Clu			_	306KELAGRAY			Normal													
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	Richards	Sally	A	F		ASC-PN	A Swim Clu	b		020	508SALARICH	2/5/2008		Normal													
	Scott	Michael	A	М		ASC-PN	A Swim Clu			_	508MICASCOT	2/5/2008		Normal													
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#### Add an Athlete to Meet

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#### **Shows Events Eligible or Entered**

,	C. Athlete Edit		an manufacture		
	Contact         Teams           Last Name :         Black           Pref Name :         Reg ID# :           Reg ID# :         020306SL           Gender (M/F) :         F           Citizen of	SABLAC Retain Gender Build ID		▼       Age : 11         ▼       A Swim Club         Status : Normal       ▼         Source       0         Disability (S, SB, SM) : 0       0         State : ▼	
	Event #         Entry Time           3         1:08.12Y           7         NT           11         NT           15         NT           19         NT	Event #         Event Name           3         Girls 11-12 100 Freestyle           7         Girls 11-12 50 Butterfly           11         Girls 11-12 50 Backstroke           15         Girls 11-12 50 Breaststroke           19         Girls 11-12 100 IM	ELIGIBLE EVENTS		
After manually eligible events v you to enter ent	will populat				
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3/24/2017



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22		Boys 10&U 100 Free Relay									-				
23		Girls 11-12 200 Free Relay Boys 11-12 200 Free Relay													
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## Seeding Events

to Seed Events

#### From the Main MM menu, Select Seeding

Select the events to seed and then <click> on Start Seeding. Events need to be seeded before creating the Meet Program.

3 See	eding th	e Meet							
-			<u>A</u> ll <u>D</u> e-Select	<u>P</u> revie	w Scra <u>t</u> chPad Scratch <u>B</u> ack Scratch <u>F</u> orward Cop <u>y</u> C	o <u>m</u> bine	Cons	olidat	e <u>V</u> iew
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O Mb	xed	Femal	e		De-Select after Previe	ew			
					Session List				
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					EVENT LIST		-		
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~	3	F	Un-Seeded		Girls 11-12 100 Freestyle	9	0	0	0
	4	F	Un-Seeded		Boys 11-12 100 Freestyle	0	0	0	0
~	5	F	Un-Seeded		Girls 10 & Under 50 Butterfly	14	Ū	0	0
Image: A state of the state	6	F	Un-Seeded		Boys 10 & Under 50 Butterfly	14	0	0	0
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	13	F	Un-Seeded		Girls 10 & Under 50 Breaststroke	14	Ő	0	0
<b>V</b>	14	F	Un-Seeded		Boys 10 & Under 50 Breaststroke	14	0	0	0
<ul> <li>Image: A start of the start of</li></ul>	15	F	Un-Seeded		Girls 11-12 50 Breaststroke	9	0	0	0
	16	F	Un-Seeded		Boys 11-12 50 Breaststroke	0	0	0	0
	17	F	Un-Seeded		Girls 10 & Under 100 IM	14	0	0	0
<b>&gt;</b>	18	F	Un-Seeded		Boys 10 & Under 100 IM	14	0	0	0
	19 20	F F	Un-Seeded Un-Seeded		Girls 11-12 100 IM Boys 11-12 100 IM	9	0	0	0
	20	F	Un-Seeded Un-Seeded		Girls 10 & Under 100 Freestyle Relay	0	0	0	0
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	24	F	Un-Seeded		Boys 11-12 200 Freestyle Relay	0	0	0	0

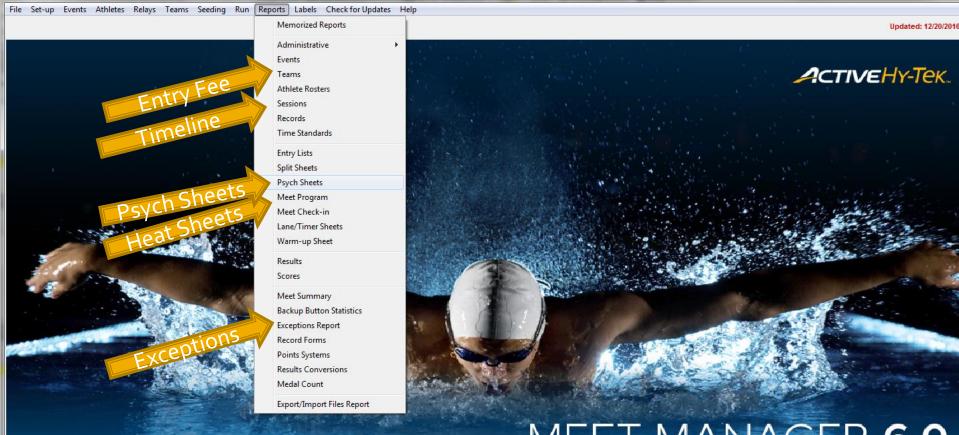
#### **Reports – Pre-Meet/Session**

#### For Troubleshooting

- Exceptions
- Entry Fees
- Psych Sheet
- Sessions (a.k.a. Timeline)
- For Organizing
  - Meet Program (a.k.a. Heatsheet)
  - Entry Lists
- Administrative
  - Positive Check-In (by Event or Session)
  - Relays
  - Lane Timer Sheets

#### **Reports, and More Reports**

Swim MEET MANAGER Pro - Database: 'C:\swmeets6\Training.mdb



#### MEET MANAGER 6.0

Streaming Live Results to Swim's #1 app - Meet Mobile:







#### ACTIVEHy-Tek

Licensed To: Tacoma Swim Club - Release 6.0De -Pro: Single-User - Admin

#### **Exceptions Report**

Eg. Ex	ception	s Report									
Selec	Select All <u>P</u> references Create <u>R</u> eport										
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					Session List						
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					✓ Include registration ID						
I											
Max	Entries	<u>Stds/Qu</u>	al <u>M</u> iscel	laneous	s <u>R</u> eg Ck / Proof of Time						
0				41-4-	C Exceed Maximum Entries per Team per Event						
	Exceed		Entries per A								
		Max en	tries includii	ng relays	Aximum entries per team :						
		P	Max individua	al entries							
			Max rela	y entries	es: 2 Include Exhibition						
Count Relay Alternates (5-8)											
	Gen	der	Age Ra	inge	Filters Sort						
	<ul> <li>Both</li> </ul>	1	- · -		Team 🔄 💌 🕫 By Athlete						
			,		Division All Teams						
	C Fem	ale			BSC-PN B Swim Club						
	Sele	ect "E	xcept	ions	s" from the Reports Menu to generate						
l e	YCE	entior	าร ("pi	robl	lems") with team entries.						

3/24/2017

#### **Entry Fee Report**

Team Reports	
Preferences Create Report	
💓 🔿 🖻	
Filter	Sort
Region	Team name
Division	<ul> <li>Team abbreviation</li> </ul>
	C Total Team size
Exclude Teams With No Athletes	Female Team size
Exclude Teams With No Entries	Male Team size
Team Rosters Entry Fee Summary	Contacts / Address List
Athlete Surcharge : 5.	00 🔽 Include Scratches
Team Surcharge : 0.	00 🔽 Include Relay Only Alternates
Facility Surcharge : 0.	00 🔽 Include Exhibition Swims
Team : ASC-PN	Include Athlete Names
	🗖 Separate Page Each Team

Select Team on the Reports menu. <Click> on the "Entry Fee Summary" tab. Create a report for each team to verify team entry costs = fees received by by either selecting individual teams or all teams and check the "Separate Page Each Team" option.

#### **Sessions (Timeline)**

🔄 Ses	sions R	leport				
Select	<u>A</u> II D	e-Select <u>A</u> ll	Preference:	s Creat	e <u>R</u> eport	
CH K	י 💓	a 🗈				
					Sessio	n List
	Day	Start Time	Session #			n Title
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	1	01:00 PM	2	Y	13&0	
				1		
	Include	event start tir	mes			Include Actual Start Times
$\checkmark$	Include	heat and entr	y count			Include Event Comments
<b>V</b>	Include	* type entries				Each event run in two pools
	Include	Qualifying Tir	nes			Separate page each session
Г	Include	Timer Data				Exclude events with no entries
Г	Include	Team List				Flat HTML
		e Team List On Age Group c		nd entry c	ount	Apply Scratch Factor to Unseeded Events : %

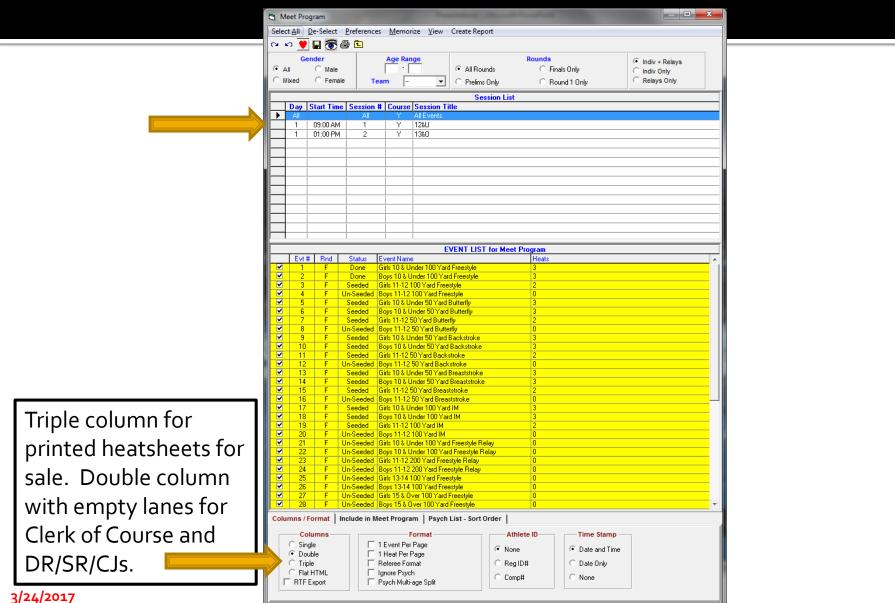
#### **Generating Reports**

	Print/Export Rep	orts				
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👘 QuickBooks PDF Converter 👘 WF-3520 Se	eries(Network)	ay of Meet: 1 Starts at 09:00 AM Heat Interv	al: 30 Seconds	/ Back +1	5 Seconds	
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as a PDF for email distribution or		Entry / Heat Totals: Finish Time	185	40	10:07 AM	
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# **Psych Sheet**

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© AI © Mb		der C Mal C Fen		Age Team	Range ·	e C All Ro	unds	C Fina C Fina C Rou	ls Only ind 1 Only	<ul> <li>Indiv + Relays</li> <li>☐ Indiv Only</li> <li>☐ Relays Only</li> </ul>
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✓	9	F	Seeded	Girls 10	& Und	ler 50 Yard Backstroke		3		
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<ul> <li>✓</li> <li>✓</li> </ul>	13 14	F	Seeded	Boys 10	l & Uno	ler 50 Yard Breaststroke der 50 Yard Breaststrok		3 3		
✓ ✓	15 16	F	Seeded	Girls 11	12 50	Yard Breaststroke ) Yard Breaststroke		2		
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<ul><li>✓</li><li>✓</li></ul>	18 19	F	Seeded Seeded			der 100 Yard IM 0 Yard IM		3 2		
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<ul> <li></li> <li></li> </ul>	21 22	F				ler 100 Yard Freestyle F der 100 Yard Freestyle F		0 0		
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#### Meet Program (Heatsheet)



Slide 34

#### Meet Program (Heatsheet)

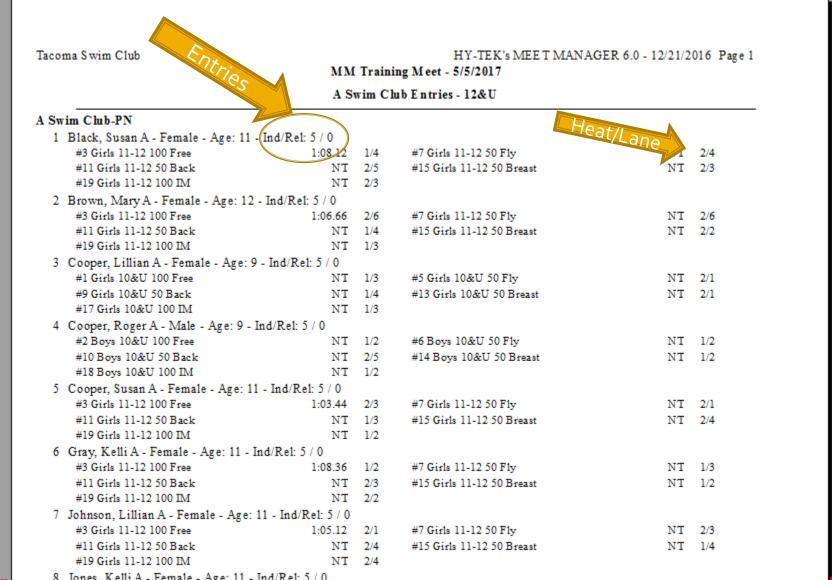
	3 Meet Program	
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	Gender         Age Range         Rounds         © Indiv + Relays           © All         © Male         © All Rounds         © Finals Only         © Indiv Only	
	All C Male     C Indiv Only     C Indiv Only     C Mixed C Female     Team     Team     Prelims Only     C Round 1 Only     C Relays Only	
	Session List	
	Day         Start Time         Session #         Course         Session Title           All         All         Y         All Events	
	1 09:00 AM 1 Y 12&U 1 01:00 PM 2 Y 13&0	
	EVENT LIST for Meet Program	
	Evt #         Rnd         Status         Event Name         Heats           ✓         1         F         Done         Girls 10 & Under 100 Yard Freestyle         3	
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	✓         7         F         Seeded         Girls 11-12 50 Yard Butterfly         2           ✓         8         F         Un-Seeded         Boys 11-12 50 Yard Butterfly         0	
	✓         9         F         Seeded         Girls 10 & Under 50 Yard Backstroke         3           ✓         10         F         Seeded         Boys 10 & Under 50 Yard Backstroke         3	
	✓ 11 F Seeded Gitls 11-12:50 Yard Backstroke 2     ✓ 12 F Un-Seeded Boxs 11-12:50 Yard Backstroke 0	
	✓         13         F         Seeded         Girls 10 & Under 50 Yard Breaststroke         3           ✓         14         F         Seeded         Boys 10 & Under 50 Yard Breaststroke         3	
	15 F Seeded Girls11250 Yard Breaststroke     2     15 F UpSeeded Box 111250 Yard Breaststroke     0	
	In     In     Inclusion     Inclusion     Inclusion       In     F     Seeded     Seits 10 & Under 100 Yard IM     3       In     F     Seeded     Bows 10 & Under 100 Yard IM     3	
Depending on the meet, you	19         F         Seeded         Girls 11-12 100 Yard IM         2	
	20         F         Un-Seeded         Boys 11-12 100 Yard IM         0           21         F         Un-Seeded         Girls 10 & Under 100 Yard Freestyle Relay         0	
may also want to include	22         F         Un-Seeded Boys 10 & Under 100 Yaid Freestyle Relay         0           23         F         Un-Seeded Gits 11-12 200 Yaid Freestyle Relay         0           24         F         Un-Seeded Boys 11-12 200 Yaid Freestyle Relay         0	Clerk of Course and
Records, Time Standards,	25         F         Un-Seeded         Girls 13-14 100 Yard Freestyle         0           26         F         Un-Seeded         Boys 13-14 100 Yard Freestyle         0	DR/SR/CJ need empty
	27         F         Un-Seeded         Gins 15 & 0 ver 100 Yard Freestyle         0           28         F         Un-Seeded         Boys 15 & 0 ver 100 Yard Freestyle         0	
or Qualifying Times.	Imns / Format   Include in Meet Program   Psych List - Sort Order	lanes to make manual
	Include in Meet Program	adjustments.
	F Time Standards     F Events With No Entries     F Empty Lanes     Fanty Qualifying Time     Round 1 Alternates     Separate A/B Finals	
	F Event Comments	
3/24/2017		Slide 35

#### For Clerk of Course and Coaches

	Entry Lis		e Create <u>R</u> e	port						
-			e create <u>n</u> e	pon						
•		۶ <u>ت</u>								
	Gender Both Male Female		Age Range		Filter Team AS Division		Sort Alphabetical Age Last Entered			
						Sessio	on List			
_	Day	Start Time	Session #	Course	Session Title					
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	1	09:00 AM	1	Y	12&U					
	1	01:00 PM	2	Y	13&O					
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F	Report 1	l   	s / Format	1 fc	•	n coach.		-		
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F	Rep By By	oort Type — Team Abbr	© At	1 fC	ude in Report	(° Evi C Evi	. 1 for Clerk	-	Split Sheet Options Slow to Fast Entry Time By Heat and Lane	
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F	Rep By By By By	oort Type — Team Abbr Athlete		1 fC	or team	r coach.	Format ent Description and Time ent Number Only	of Cou	Split Sheet Options Slow to Fast Entry Time By Heat and Lane Alphabetical	

3/24/2017

### **Entry List Shows Swimmer Entries**



3/24/2017

### Clerk Writes in Deck Entries, Completes Deck Entry Form

Tacoma Swim Club	1 100		MM Training Meet P	-TEK's MEET MANAGER 6.0 - 6:46 AM 12/21/2016 Page 1 Meet - 5/5/2017 rogram
Event 1 Girls 10 & U Lane Name		Team	yle Seed Time	
Heat l of 3 Finals				
1 2 Scott, Susan A 3 Cooper, Lillian A 4 Black, Lillian A	9 9 9	ASC-PN ASC-PN BSC-PN	NT NT	Clerk of Course keeps a "Master" meet program printed with empty
5 <b>Rowe, Mary</b> - 6	CSC			lanes to pencil in deck entries for
Heat 2 of 3 Finals				swimmers not maxed out in events
1 Tucker, Jo A	9	ASC-PN	NT	Swimmers not maxed out in events
2 Richards, Sally A	9	ASC-PN	1.21.56	or new swimmers not in meet.
3 Brown, SallyA 4 White, JoA	10	BSC-PN BSC-PN	1:15.15 1:19.64	
5 Wright Susan' A 6 <b>Dough, Jane</b> - Heat 3 of 3 Finals	BSC	AST-PN	1:22.44	Deck entry forms (multi-part) - original to MM operator to add to
l Johnson, Kelli A	10	CSC-PN	1:10.22	5
2 Gray, Joan A	10	CSC-PN	1:09.60	meet, copy to swimmer/coach.
3 Murphy, Mary A	10	CSC-PN	1:08.55	
4 Smith, Mary A	10	CSC-PN	1:09.20	
5 Jones, Joan A	10	CSC-PN	1:09.66	
6 Woods, Kelli A	10	BSC-PN	1:14.80	

### **Positive Check In for Events**

🔄 Che	ck-in S	Sheets										termination of the second s	
			Preference	es Memor	ize View	Create <u>R</u> eport							
<u>а ю</u>	Ger	日 🐻 🤅 nder		Age Ran			Rounds	Indiv + Relays	Tacoma Swim Club	Check-i	Meet - 5/5/2017 in Report	MANAGER 6.0 - 12/30/2016 Page 1	
• AI		C Male				<ul> <li>All Rounds</li> </ul>	Finals Only	C Indiv Only		Session 1 12&U	J - Day of Meet: 1 at List - Girls		
C Mix	ed	C Femal	•	Team	-	C Prelims Only	C Round 1 Only	C Relays Only	10		0 Free Finals - 9 Entries		
						Session List				Name	Age	Team	
	Day All	Start Time	Session		Session Titl All Session					Black, Susan A	11	100 50	
	1	09:00 AM	1	Y	12&U	-				., Brown, Mary A		ASC-PN	
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										Cooper, Susan A	11	ASC-PN	
										Gray, Kelli A	11	ASC-PN	
										. Johnson, Lillian A	11	ASC-PN	
										., Jones, Kelli A	11	ASC-PN	
										. Murphy, Joan A	12	ASC-PN	
						EVENT LIST				, White, Sally A	11	ASC-PN	
	Evt#		Status	Event Name			Heats			. Wright, Jo A	11	ASC-PN	
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	4	F		Boys 11-12 Girls 10 & U			0 3			Name	Age	Team	
	6	F		Boys 10 & U			3					· · · · · · · · · · · · · · · · · · ·	
	7			Girls 11-12 Boys 11-12			2			. Black, Lillian A	9	BSC-PN	
	9	F		Girls 10 & U		d Backstroke rd Backstroke	3		······································	Brown, Sally A	10	BSC-PN	
	10 11	F		Girls 11-12 5			2			Cooper, Lillian A	9	ASC-PN	
	12 13	F	Un-Seeded Seeded	Boys 11-12 Cirls 10.8 II		ckstroke d Breaststroke	0 3			Gray, Joan A	10	CSC-PN	
	14	F	Seeded			d Breaststroke	3			Johnson, Kelli A	10	CSC-PN	
	15 16	F		Girls 11-12 5 Boys 11-12			2			Jones, Joan A	10	CSC-PN	
	17	F	Seeded	Girls 10 & U			3			Murphy, Mary A	10	CSC-PN	
	18 19	F	Seeded Seeded	Boys 10 & U Girls 11-12		ard IM	3			Richards, Sally A			
	20	F	Un-Seeded	Boys 11-12	100 Yard IM		0				9	ASC-PN	
	21 22					rd Freestyle Relay ard Freestyle Relay	0			Scott, Susan A	9	ASC-PN	
	23	F	Un-Seeded	Girls 11-12 2	200 Yard Fre	eestyle Relay	0			Smith, Mary A	10	CSC-PN	
	24	F	Un-Seeded	Boys 11-12	200 Yard Fr	eestyle Relay	0			Tucker, Jo A	9	ASC-PN	
										White, Jo A	9	BSC-PN	
		+								Woods, Kelli A	10	BSC-PN	
										Wright, Susan' A	9	ASC-PN	
	Entr	y Designa	tor				meters			Fornanda at numper ato		10011	
	"X"					Show Event Description		Ages : 🔽					
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	Under Heat /					Columns in Session Ord	_	Group : 🔽 Team : 🗖	Use pos	itive che	eck in wł	hen deck se	eeding events.
3/2	24/	2017				,							Slide

Slide 39

### **Positive Check In for Session**

Check-in Sheets	Tacoma Swim Club		ANAGER 6.0 - 12/30/201	6 Page 1
Select All De-Select Preferences Memorize View Create R		A Training Meet - 5/5/2017 Check-in Report		
		&U - Day of Meet: 1 - Starts at 09:00 AM	1	
Gender Age Range		0 & Under Event List - Girls		Positive check in for deck seeding
	Name	Age Team 1 5	9 13 17 21	I USILIVE CHECK III TOI UECK SEEUIIIY
C Mixed C Female Team - C Prel	Hanc	Age Icam 1 5	<u> </u>	sassions No pro printad
See	Black, Lillian A	9 BSC-PN		sessions. No pre-printed
Day Start Time Session # Course Session Title	Brown, Sally A	10 BSC-PN		
All         All         Y         All Sessions           ▶         1         09:00 AM         1         Y         128U	Cooper, Lillian A	9 ASC-PN		heatsheets, only psych sheets.
1 01:00 PM 2 Y 13&0	Cooper, Linnan A	9 ASC-PN	,	
	Gray, Joan A	10 CSC-PN	Tacoma Swim Club	HY-TEK's MEET MANAGER 6.0 - 12/30/2016 Page 1
	Johnson, Kelli A	10 CSC-PN	÷.	MM Training Meet - 5/5/2017 Check-in Report
	Jones, Joan A	10 CSC-PN		Session 1 12&U - Day of Meet: 1 - Starts at 09:00 AM
				10 & Under Event List - Girls - ASC
	Murphy, Mary A	10 CSC-PN	Name	Age Team 1 5 9 13 17 21
	Richards, Sally A	9 ASC-PN		
E	Scott, Susan A	9 ASC-PN	Cooper, Lillian A	9 ASC-PN
Evt # Rnd Status Event Name  Evt # Rnd Done Girls 10 & Under 100 Yard Freesty	Smith, Mary A	10 CSC-PN	Richards, Saily A	9 ASC-PN
✓ 2 F Done Boys 10 & Under 100 Yard Freesty			Scott, Susan A	9 ASC-PN
3 F Seeded Girls 11-12 100 Yard Freestyle     4 F Un-Seeded Boys 11-12 100 Yard Freestyle	Tucker, Jo A	9 ASC-PN	Tucker, Jo A	9 ASC-PN
✓ 5 F Seeded Girls 10 & Under 50 Yard Butterfly	White, Jo A	9 BSC-PN		
6 F Seeded Boys 10 & Under 50 Yard Butterfly     7 F Seeded Girls 11-12 50 Yard Butterfly	Woods, Kelli A	10 BSC-PN	Wright, Susan' A	9 ASC-PN
8 F Un-Seeded Boys 11-12 50 Yard Butterfly	Wright, Susan' A	9 ASC-PN		Session 1 12&U - Day of Meet: 1 - Starts at 09:00 AM 10 & Under Event List - Boys - ASC
9 F Seeded Girls 10 & Under 50 Yard Backstro     10 F Seeded Boys 10 & Under 50 Yard Backstro	Wilgin, Susan A	y Aberta	Name	Acc. Team 2 ( 10 14 19 22
✓ 11 F Seeded Girls 11-12 50 Yard Backstroke	2		Manie	Age Team 2 6 10 14 18 22
✓ 12 F Un-Seeded Boys 11-12 50 Yard Backstroke     ✓ 13 F Seeded Girls 10 & Under 50 Yard Breaststr	0 oke 3		Cooper, Roger A	9 ASC-PN
It F Seeded Boys 10 & Under 50 Yard Breastst			Scott, Michael A	9 ASC-PN
15 F Seeded Girls 11-12 50 Yard Breaststroke     16 F Un-Seeded Boys 11-12 50 Yard Breaststroke	2		Tucker, John A	9 ASC-PN
✓ 17 F Seeded Girls 10 & Under 100 Yard IM	3		ruener, sommer	Session 1 12&U - Day of Meet: 1 - Starts at 09:00 AM
✓         18         F         Seeded         Boys 10 & Under 100 Yard IM           ✓         19         F         Seeded         Girls 11-12 100 Yard IM	3			11-12 Event List - Girls - ASC
✓ 20 F Un-Seeded Boys 11-12 100 Yard IM	0		Name	Age Team 3 7 11 15 19 23
✓         21         F         Un-Seeded         Girls 10 & Under 100 Yard Freesty           ✓         22         F         Un-Seeded         Boys 10 & Under 100 Yard Freesty				
✓ 23 F Un-Seeded Girls 11-12 200 Yard Freestyle Rel			Black, Susan A	11 ASC-PN
Z4 F Un-Seeded Boys 11-12 200 Yard Freestyle Re	ay 0		Brown, Mary A	12 ASC-PN
			Cooper, Susan A	11 ASC-PN
			Gray, Kelli A	11 ASC-PN
			-	
Entry Designator	Parameters		Johnson, Lillian A	11 ASC-PN
C "X" Show Ev	ent Descriptions : 🔽 Include Ages : 🔽		Jones, Kelli A	11 ASC-PN
	ach Age Group : 🔽 Double Space : 🔽		Murphy, Joan A	12 ASC-PN
C H H H	Session Order :		White, Sally A	11 ASC-PN
C Heat / Lane Last Name Alphabet Ra	nge : 🗛 - Z By Team : 🗖		Wright, Jo A	11 ASC-PN
3/24/2017				Slide 40

## **Before the Session Starts**

- "Close" Deck Entries/Positive Check In
- Enter Deck Entries into session/meet
- Print Revised Meet Program for DR/SR/CJ's
- Print Lane Timer Sheets
- During the session, a swimmer may deck enter an event – make manual changes to DR/SR/CJ heat sheets and Lane Timer sheet

## **Running the Meet**

Swim MEET MANAGER Pro - Database: 'C:\swmeets6\Training.mdb'

RunMor

File Set-up Events Athletes Relays Teams Feeding Run Reports Labels Check for Updates Help

MMo

### MEET MANAGER 6.0

Streaming Live Results to Swim's #1 app - Meet Mobile:



📫 App Store

≽ Google play

#### 3/24/2017

ACTIVEHy-Tek Licensed To: Tacoma Swim Club

> - Release 6.0De -Pro: Single-User - Admin



- - X

Updated: 12/21/2016 6:41:26 AM

**АСТІVЕ**НУ-Тек.

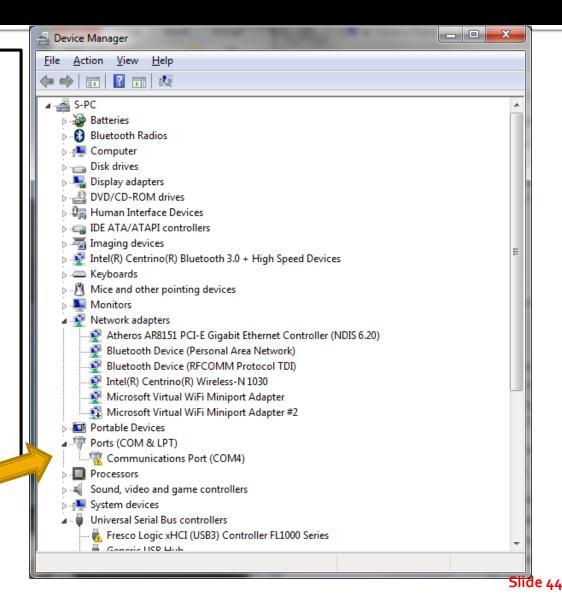
## **Run the Meet**

- Connect MM Computer to Timing Console
- Download Events to Timing Console
- Timing Console Operator Tasks
- Getting Race Results
- Resolving Timing Issues
- Score Events
- Produce Reports

## USB to Serial, Which COM Port?

Windows 7, Rt-Click "Computer" on desktop, Click on "Properties", Click on "Device Manager", expand "Ports (COM&LPT)". Windows 10, Rt-Click "This PC" on desktop, Click on "Properties", Click on "Device Manager", expand "Ports (Com&LPT)".

Alternate Windows 8/10, swipe right screen, "All Settings", "Devices", "Connected Devices", scroll down to and Click on "Device manager", Click on "Ports (COM&LPT)".



## **Timing Computer/PC Interface**

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Re-Score Combin	ne Rep	orts	La	bels	Pre	ferences	Interfa	aces	OW Mo	odule	Meet M	obile	Hel	р						_		1			
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							٦	Timer	(DAK2)	Pool 1		•		Scoreboard -	Po	ol 1					im Club				
							5	Scoreb	oard (N	None) P	ool 1	•		Open Water	Butt	ton Tir	mer								
EVENT LIST - All E	-	_		-		ot selecte			ooard2	-		I	_	•			-			-					
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## **Connecting Computers**

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								Timer	(DAK2) Pool 1	L F	(	Open/Close S	Serial	Port fo	r DAK2		<b>Club</b>	<b>)</b>		
ет		onte V	arde	. /5	oeei	ion no	ot selecte	Score	board (None)	Pool1 ►	1	Test Commu	nicat	ion wit	h DAK2			-		
131 -		Heats	?		_	DFS	JI SCIECIE		board2	•	5	Select Meet in	n DA	K2				-		
		3	4	-	-	-		Dolph	in Backup Mo	de ▶	1	Download Ev	ents	to DAK	2					
		3	1	-	-	-						Get Reaction	Time	es from	Timer	1				
		2	-	-	-	-							TT	4		1:18.60				
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# Verify Timing Computer Events

### On Colorado or Daktronics

- Advance Events
- Verify Event Number
- Verify Event Distance
- Verify Event Name (Colorado)
- Colorado/Daktronics Operator Tracks:
  - Race Number
  - Empty Lanes
  - Soft/Missed Touches

### Getting Times, Alerts and Adjustments

B Run the Meet - MM Training Meet Events Athletes Relays ∑eeding Web Swim-Off Re-Score Com 표 Mathics Ctri£) ♡ 표 ♡ 표 ♡ Enter Results by Lane (Ctri£)	bine <u>R</u> eports <u>L</u> abels <u>P</u> references Interfaces O	V Mo <u>d</u> ule <u>M</u> eet Mobile <u>H</u> elp	No.				Bisplay Subtracted Splits	]
Meet Mobile Disabled		HY-TEK 's MEET MANAGE	R Licensed to: Ta	acoma Swim Club			Updated: 12/20/2016 8:55:07 PM	
EVENT LIST - AII	Events - Yards - (Session not selected)				Cumulative Splits <ctrl-i: replace="" sp<="" th=""><th>lits with Records&gt;</th><th></th><th>1</th></ctrl-i:>	lits with Records>		1
Evt # Rnd Status Event Name	Heats ? NS DQ DFS		Lane 50	100				1
1         F         Done         Girls 10 & Under 100 Yard Freestyle           2         F         Done         Boys 10 & Under 100 Yard Freestyle	3 4		1	1:25.41				-
3 F Seeded Girls 11-12 100 Yard Freestyle	3 1		2 3	1:28.60				-
4 F Un-Seeded Boys 11-12 100 Yard Freestyle	0		4	1:18.60				-
5 F Seeded Girls 10 & Under 50 Yard Butterfly	3		5 6					-
6         F         Seeded         Boys 10 & Under 50 Yard Butterfly           7         F         Seeded         Girls 11-12 50 Yard Butterfly	3							-
8 F Un-Seeded Boys 11-12 50 Yard Butterfly	0							-
9 F Seeded Girls 10 & Under 50 Yard Backstroke	3							-
10 F Seeded Boys 10 & Under 50 Yard Backstroke	3							
11         F         Seeded         Girls 11-12 50 Yard Backstroke           12         F         Un-Seeded         Boys 11-12 50 Yard Backstroke	2							
13 F Seeded Girls 10 & Under 50 Yard Breaststroke	3		Durt Dourt		eam Scores <ctrl-y: replace="" sc<="" td="" team=""><td>ores with Records&gt;</td><td></td><td>-</td></ctrl-y:>	ores with Records>		-
14 F Seeded Boys 10 & Under 50 Yard Breaststroke	3		Rank Gende	er Score Team				1
15 F Seeded Girls 11-12 50 Yard Breaststroke	2							-
16         F         Un-Seeded         Boys 11-12 50 Yard Breaststroke           17         F         Seeded         Girls 10 & Under 100 Yard IM	3							-
18 F Seeded Boys 10 & Under 100 Yard IM	3							-
19 F Seeded Girls 11-12 100 Yard IM	2							-
20 F Un-Seeded Boys 11-12 100 Yard M	0							
21         F         Un-Seeded         Girls 10 & Under 100 Yard Freestyle Relay           22         F         Un-Seeded         Boys 10 & Under 100 Yard Freestyle Relay	0					🗆 Note He	eats 2 and j	2
23 F Un-Seeded Girls 11-12 200 Yard Freestyle Relay	0							-
24 F Un-Seeded Boys 11-12 200 Yard Freestyle Relay	0					- also sho	ow red indi	catina
25         F         Un-Seeded         Girls 13-14 100 Yard Freestyle           26         F         Un-Seeded         Boys 13-14 100 Yard Freestyle	0						wieu mui	cating
20 F Un-Seeded Boys 13-14 100 Yard Preestyle 27 F Un-Seeded Girls 15 & Over 100 Yard Freestyle	0						~~~~~	
28 F Un-Seeded Boys 15 & Over 100 Yard Freestyle	0			1.00		🚽 timing i	ssues.	
29 F Un-Seeded Girls 13-14 50 Yard Butterfly	0	Note near	v 6 se	ec differenc	e			
30         F         Un-Seeded         Boys 13-14 50 Yard Butterfly           31         F         Un-Seeded         Girls 15 & Over 50 Yard Butterfly	0		'		•			
32 F Un-Seeded Boys 15 & Over 50 Yard Butterfly		between p	ad ar	nd hutton				-
33 F Un-Seeded Girls 13-14 50 Yard Backstroke	0	between p	uu ui					-
34 F Un-Seeded Boys 13-14 50 Yard Backstroke	0							-
35         F         Un-Seeded         Girls 15 & Over 50 Yard Backstroke           36         F         Un-Seeded         Boys 15 & Over 50 Yard Backstroke								_
37 F Un-Seeded Girls 13-14 50 Yard Breaststroke								-
38 F Un-Seeded Boys 13-14 50 Yard Breaststroke					×/			-
						-1- 2	3	
Session : F7 SCR Sheet : F9	Adjust : F8	Restore Pads : Ctrl-P	JD : Ctrl-J	Race # : F2	List : Ctrl+L	Re-Rank	Prev Event : Ctrl-F4	]
Refresh : Ctrl-D Rel Names : Ctrl-R	Awards : Ctrl-A	Calc : Ctrl-K Ur	seeded : Ctrl-U	Get Times : F3	Score : Ctrl-S	Re-Score	Next Event : Ctrl-F5	]
		Heat 1 of 3 == Finals == Even	t 1 Girls 10 and	Under 100 Yard Freestyle				
Lane Athlete Name Age Team	Seed Time Finals Time DQ Exh DQcode	Backup 1 Backup 2 Backup 3 HPL PL	Pts AdjStat					
1 0 Could Current 0 0 A Curie Olde DN								
2 Scott, Susan A     9 A Swim Club-PN     3 Cooper, Lilian A     9 A Swim Club-PN	NT 1:25.41	1:25.39 2 13 1:22.25 3 14						
4 Black, Lillian A 9 B Swim Club-PN	NT 1:18.60	1:18.58 1 9						
5								
6								
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### **Determining Timing Adjustments**

Cg, Ti	me Adj	ustment - #	1 Girls 10 8	k Under 100	) Yard Frees	style - Heat 1			_ 0	X
Crea	te Repo	rt								
<b>s</b> (	È	Show H	eat Malfuncti	on						
			L	ane Adjus	tment Using	g Backup Tim	nes			
Use	Lane	Primary	Button 1	Button 2	Button 3	Button Calc	Difference		Adjusted	
	1									
	2	1:25.41	1:25.39			1:25.39	0.02		1:25.41	
<b>&gt;</b> <b>&gt;</b>	3	1:28.60 1:18.60	1:22.25			1:22.25 1:18.58	6.35	-}-	1:22.25	
	- 4 5	1:18.60	1:18.58				0.02		1:18.60	
H	6									
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adjust Yellov Blue = Greer	ments. v = Calul = Calcula i = Only	e than .30 se lated backup ated backup two backups any backup l	time is more time is more t : the average	han .30 slow e is more that	er than the p n .30 from the	ad time. e pad time, but c				
		Preferen	ce is set to	NOT use	Pad and B	ackup Differe	ntials to ad	just ti	imes.	
				Accept Adju	sted	Reje <u>c</u> t Adjuste	ed	_		

Prove the Pad is Wrong Investigate

- Check OOF
- Late/Soft Touch?
- Check/Use Stopwatches?
- Accept Pad?
- Accept Button?

Make Decision

- Accept Button 1

### Action

- <click> on Accept Adjusted

### Alerts and Adjustments, Heat 2

3 Run the Meet - MM Training Meet Events Athletes Relays Seeding Web Swim-Off Re-Score Con 葉 44 安容 2011 11 11 11 11 11 11 11 11 11 11 11 11	i <u>b</u> ine <u>R</u> eports <u>L</u> abels <u>P</u> references Inte	erfaces OW Mo <u>d</u> ule <u>M</u> eet Mobile <u>H</u> e	lp						
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Meet Mobile Disabled		HY-TEK 's MEE	T MANAGER Licens	ed to: Tac	oma Swi	m Club			Updated: 2/16/2017 7:42:54 PM
EVENT LIST - A	I Events - Yards - (Session not selected)					С	umulative Splits <ctrl-i: replace="" sp<="" td=""><td>lits with Records&gt;</td><td></td></ctrl-i:>	lits with Records>	
Evt # Rnd Status Event Name	Heats ? NS DQ DFS		Lane	50	100				
1 F Done Girls 10 & Under 100 Yard Freestyle	3 3		1		1:16.41				
2 F Done Boys 10 & Under 100 Yard Freestyle	3 1		2		1:20.56				
3 F Seeded Girls 11-12 100 Yard Freestyle     4 F Un-Seeded Boys 11-12 100 Yard Freestyle	2				1:14.90				
5 F Seeded Girls 10 & Under 50 Yard Butterfly	3		5		1:22.63				
6 F Seeded Boys 10 & Under 50 Yard Butterfly	3		6						
7 F Seeded Girls 11-12 50 Yard Butterfly	2								
8 F Un-Seeded Boys 11-12 50 Yard Butterfly	0								
9 F Seeded Girls 10 & Under 50 Yard Backstroke	3		IE						
10         F         Seeded         Boys 10 & Under 50 Yard Backstroke           11         F         Seeded         Girls 11-12 50 Yard Backstroke	3								
12 F Un-Seeded Boys 11-12 50 Yard Backstroke	0							and the second sec	
13 F Seeded Girls 10 & Under 50 Yard Breaststroke	3			Gender	Same		im Scores << Ctrl-Y: Replace Team Scores	cores with Records>	
14 F Seeded Boys 10 & Under 50 Yard Breaststroke	3		Ran	Gender	Score	ICAIII			
15 F Seeded Girls 11-12 50 Yard Breaststroke	2								
16         F         Un-Seeded         Boys 11-12 50 Yard Breaststroke           17         F         Seeded         Girls 10 & Under 100 Yard IM	3								
18 F Seeded Boys 10 & Under 100 Yard IM	3								
19 F Seeded Girls 11-12 100 Yard IM	2		I	_					
20 F Un-Seeded Boys 11-12 100 Yard M	0			_					
21 F Un-Seeded Girls 10 & Under 100 Yard Freestyle Relay	0								
22         F         Un-Seeded         Boys 10 & Under 100 Yard Freestyle Relay           23         F         Un-Seeded         Girls 11-12 200 Yard Freestyle Relay	0								
24 F Un-Seeded Boys 11-12 200 Yard Freestyle Relay	0								
25 F Un-Seeded Girls 13-14 100 Yard Freestyle	0			_					
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27 F Un-Seeded Girls 15 & Over 100 Yard Freestyle	0			-					
28         F         Un-Seeded         Boys 15 & Over 100 Yard Freestyle           29         F         Un-Seeded         Girls 13-14 50 Yard Butterfly	0								
30 F Un-Seeded Boys 13-14 50 Yard Butterfly	0								
31 F Un-Seeded Girls 15 & Over 50 Yard Butterfly	0			_					
32 F Un-Seeded Boys 15 & Over 50 Yard Butterfly	0			_					
33 F Un-Seeded Girls 13-14 50 Yard Backstroke	0								
34         F         Un-Seeded         Boys 13-14 50 Yard Backstroke           35         F         Un-Seeded         Girls 15 & Over 50 Yard Backstroke	0								
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37 F Un-Seeded Girls 13-14 50 Yard Breaststroke	0		Ldle	DU	ווו	on Time			//
38 F Un-Seeded Boys 13-14 50 Yard Breaststroke	0		<u> </u>						
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Session : F7 SCR Sheet : F9	Adjust : F8	Restore Pads : Ctrl-P	JD : Ctrl-			Race # : F2	List : Ctrl-L	Re-Rank	Prev Event : Ctrl-F4
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Refresh : Ctrl-D Rel Names : Ctrl-R	Awards : Ctrl-A	Calc : Ctrl-K	Unseeded : (	trl-U		Get Times : F3	Score : Ctrl-S	Re-Score	Next Event : Ctrl-F5
		Heat 2 of 3	== Event 1 Gir	s 10 and I	Inder 10	0 Yard Freestyle			
Lana Athlata Nama A Iv	Cand Time Electro Time Loo La								
Lane         Athlete Name         Age         Team           1         Tucker, Jo A         9         A Swim Club-PN	Seed Time Finals Time DQ E		2 8 PL PL Pts A	ojstāt					
2 Richards, Sally A 9 A Swim Club-PN	1:21.56 1:20.56		4 11						
3 Brown, Sally A 10 B Swim Club-PN	1:15.15 1:14.90	1.14.86	1 7						
4 White, Jo A 9 B Swim Club-PN	1:19.64 1:19.52		3 10 ?	b					
5 Wright, Susan' A 9 A Swim Club-PN	1:22.44 1:22.63	_	5 13						
0									

## Alerts and Adjustments, Heat 2

#### C. Run the Meet - MM Training Meet

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38 F Un-Seeded Boys 13-14 50 Yard Breaststroke

Events Athletes Relays Seeding Web Swim-Off Re-Score Combine Reports Labels Preferences Interfaces OW Module Meet Mobile Help

0

eet Mobi	le Disab	led							HY-TEK 's MEET MANAGE	RL	icensed	to: Taco	oma Sw	im (
							_			_				
	1	-	EVENT LIST - All E	Heats						_	-			
Evt#	Rnd	Status	Event Name	Heats						^	Lane	50	100	
1	F	Done	Girls 10 & Under 100 Yard Freestyle	3			-				1		1:16.41	
2	F	Done	Boys 10 & Under 100 Yard Freestyle	3	_	-	-	-			2		1:20.56	
3	F		Girls 11-12 100 Yard Freestyle	2	-	-	-	-			4		1:14.90	
4	F		Boys 11-12 100 Yard Freestyle	0							5		1:22.63	
5	F		Girls 10 & Under 50 Yard Butterfly	3	-	-	-	-			6		1.22.03	_
6	F		Boys 10 & Under 50 Yard Butterfly	3	-	-	-	-						
7	F		Girls 11-12 50 Yard Butterfly	2	-	-	-	-						-
8	F		Boys 11-12 50 Yard Butterfly	0										_
9	F	Seeded	Girls 10 & Under 50 Yard Backstroke	3	-	-	-	-						
10	F	Seeded	Boys 10 & Under 50 Yard Backstroke	3	-	-	-	-						
11	F		Girls 11-12 50 Yard Backstroke	2	-	-	-	-						
12	F		Boys 11-12 50 Yard Backstroke	0								_		_
13	F	Seeded	Girls 10 & Under 50 Yard Breaststroke	3	-	-	-	-			Rank	Gender	Score	Те
14	F	Seeded	Boys 10 & Under 50 Yard Breaststroke	3	-	-	-	-			Maine	Gender	50010	110
15	F	Seeded	Girls 11-12 50 Yard Breaststroke	2	-	-	-	-						-
16	F	Un-Seeded	Boys 11-12 50 Yard Breaststroke	0										+
17	F		Girls 10 & Under 100 Yard IM	3	-	-	-	-						+
18	F	Seeded	Boys 10 & Under 100 Yard IM	3	-	-	-	-						+
19	F	Seeded	Girls 11-12 100 Yard IM	2	-	-	-	-						+
20	F	Un-Seeded	Boys 11-12 100 Yard IM	0										+
21	F	Un-Seeded	Girls 10 & Under 100 Yard Freestyle Relay	0										+
22	F	Un-Seeded	Boys 10 & Under 100 Yard Freestyle Relay	0									-	+
23	F	Un-Seeded	Girls 11-12 200 Yard Freestyle Relay	0										+
24	F	Un-Seeded	Boys 11-12 200 Yard Freestyle Relay	0										+
25	F	Un-Seeded	Girls 13-14 100 Yard Freestyle	0								I		+
26	F	Un-Seeded	Boys 13-14 100 Yard Freestyle	0										+
27	F	Un-Seeded	Girls 15 & Over 100 Yard Freestyle	0										+
28	F	Un-Seeded	Boys 15 & Over 100 Yard Freestyle	0								I		+
29	F	Un-Seeded	Girls 13-14 50 Yard Butterfly	0						-1		<b> </b>		+
30	F	Un-Seeded	Boys 13-14 50 Yard Butterfly	0								<b> </b>		+
31	F	Un-Seeded	Girls 15 & Over 50 Yard Butterfly	0										+
32	F		Boys 15 & Over 50 Yard Butterfly	0								<b> </b>		+
33	F	Un-Seeded	Girls 13-14 50 Yard Backstroke	0									<u> </u>	
34	F	Un-Seeded	Boys 13-14 50 Yard Backstroke	0								<b> </b>		1
35	F	Un-Seeded	Girls 15 & Over 50 Yard Backstroke	0	1	-	1					<b> </b>		+
36	F		Boys 15 & Over 50 Yard Backstroke	0									<u> </u>	1
37	F		Girls 13-14 50 Yard Breaststroke	0	+	-	-							$\perp$
				- °						(a) 18		1 🥒	1	1

#### Prove the Pad is Wrong Investigate

- Check OOF
- Late/Soft Touch?
- Check/Use Stopwatches?
- Accept Button?
  - Accept Pad?

### Make Decision

- Accept Primary (Pad)
- Verified by Stopwatches/OOF

#### Action

- Delete Button Time
- Put Watch Time in Button3 cell for lane 4 to document action

																			1 -2-	
	Session : F7		SCR Sheet : F9		Adjust : F8			F	Restore Pads	: Ctrl-P				J : CtrI-J			Race #: F2	List : CtrI-L	Re-Rank	Prev Event : Ctrl-F4
	Refresh : Ctrl-D		Rel Names : Ctrl-R	Av	wards : Ctrl-A				Calc : Ctri	ŀK			Unse	eded : Ctr	r⊦U		Get Times : F3	Score : Ctrl-S	Re-Score	Next Event : Ctrl-F5
							Ċ.	H	Heat 2 o	f3 ==	= Final	E	ent 1	1 Gi .s	10 and Ur	ndei	r 100 Yard Freestyle			
Lane	Athlete Name	Age	Team	Seed Time	Finals Time	DQ e	Exh	DQcode	Backup 1	Backup	2 Jacki	p 3 HPI	L PL	rts Ad	ijStat					
1	Tucker, Jo A	9	A Swim Club-PN	NT	1:16.	41			1:16.22	<u> </u>		2								
2	Richards, Sally A	9	A Swim Club-PN	1:21.56	1:20	.56 🗌			and the second second			4	11							
3	Brown, Sally A	10	B Swim Club-PN	1:15.15	1:14	.90 🗆			1:14.86				7							
4	White, Jo A		B Swim Club-PN	1:19.64	1:19	.52					1:1	9.54	10	K						
5	Wright, Susan' A	9	A Swim Club-PN	1:22.44	1:22	2.63			1:22.61				13							
6																				
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4											_									Sli
11/																				

### **Determining Timing Adjustments, Heat 3**

		2 🔢 🗤	E Enter Results by Lane (Ctri-E)																						4		Display Subtracted Spli
Meet Mo	obile Disab	led									HY-1	'EK 's I	NEET N	IANAGE	R Licen	sed to: Ta	acoma S	wim Club									Updated: 2/16/2017 9:0
		-	EVENT LIST - A					elected)													Cumulative Splits	<ctrl-i: replace<="" th=""><th>Splits with R</th><th>ecords&gt;</th><th></th><th></th><th></th></ctrl-i:>	Splits with R	ecords>			
	t# Rnd		Event Name	Heats	s ?	NS DQ	DFS								Lan		100										
	F	Seeded	Girls 10 & Under 100 Yard Freestyle	3	÷		-										1:10.2	24									
	2 F		Boys 10 & Under 100 Yard Freestyle		1										2		1:08.4										
3			Girls 11-12 100 Yard Freestyle	0	-		-								4		1:00.4										
			Boys 11-12 100 Yard Freestyle Girls 10 & Under 50 Yard Butterfly		-	_									5		1:10.2										
6			Boys 10 & Under 50 Yard Butterfly												6		1:13.4										
- 7			Girls 11-12 50 Yard Butterfly																								
1			Boys 11-12 50 Yard Butterfly	0																							
5	) F		Girls 10 & Under 50 Yard Backstroke	3	-		-																				
1	0 F		Boys 10 & Under 50 Yard Backstroke	3	-		-																				
1	1 F		Girls 11-12 50 Yard Backstroke	2	-		-									1											
1			Boys 11-12 50 Yard Backstroke	0																Te	am Scores <ctr< td=""><td>-Y: Replace Team</td><td>Scores with</td><td>Records&gt;</td><td></td><td></td><td></td></ctr<>	-Y: Replace Team	Scores with	Records>			
1			Girls 10 & Under 50 Yard Breaststroke		-										Ra	k Gende	r Score	e Team									
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1			Girls 11-12 100 Yard IM		-																						
2			Boys 11-12 100 Yard M	0													_										
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2	2 F	Un-Seeded	Boys 10 & Under 100 Yard Freestyle Relay	0												_	_				-						
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2	3 F	011 000000	Gina TI-12 200 Taru Treestyle Relay													_						o Eai	1	. NI.		~	
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2 2 2 2	4 F 5 F	Un-Seeded Un-Seeded	Boys 11-12 200 Yard Freestyle Relay Girls 13-14 100 Yard Freestyle	0											E									e, No	o Pa	d,	No Bu
2 2 2 2	4 F 5 F 6 F	Un-Seeded Un-Seeded Un-Seeded	Boys 11-12 200 Yard Freestyle Relay Girls 13-14 100 Yard Freestyle Boys 13-14 100 Yard Freestyle	0 0 0											E									e, No	o Pa	d,	No Bu
2 2 2 2 2 2 2	4 F 5 F 6 F 7 F	Un-Seeded Un-Seeded Un-Seeded Un-Seeded	Boys 11-12 200 Yard Freestyle Relay           Girls 13-14 100 Yard Freestyle           Boys 13-14 100 Yard Freestyle           Girls 15 & Over 100 Yard Freestyle	0 0 0																		e Fai estig		e, No	o Pa	d,	No Bu
2 2 2 2 2 2 2 2 2 2 2	4 F 5 F 6 F 7 F 8 F	Un-Seeded Un-Seeded Un-Seeded Un-Seeded Un-Seeded	Boys 11-12 200 Yard Freestyle Relay           Girls 13-14 100 Yard Freestyle           Boys 13-14 100 Yard Freestyle           Girls 15 & Over 100 Yard Freestyle           Boys 15 & Over 100 Yard Freestyle	0 0 0 0																	Inve	estig	ate	-	o Pa	d,	No Bu
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Slide 52

### Determining Timing Adjustments, Heat 3

Session : F7         SCR Sheb         Adjust : F8         But the Curl-P         JD : Ctrl-J         Race # : F2         List : Ctrl-L         Re-Rank         Prev Event : Ctrl-F4           Refersh : Ctrl-D         Rel Names : Ctrl-R         A wards : Ctrl-A         Calc : Ctrl-K         Unseedd : Ctrl-U         Get Times : F3         Score : Ctrl-S         Re-Rank         Prev Event : Ctrl-F4           Lane         Hohrson, Kell A         10         C Swim Club-PN         100 m         More # : P2         14         4         A           1         Johrson, Kell A         10         C Swim Club-PN         11024         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         110124         1								HY-TEK 's MEET	MANAGER Licensed to:	Tacoma Swim C	lub			Updated: 2/16/2017 9:22:54 P
Image: Second	Evt # Rnd Status	🖪 Ti	me Adj	ustment - #	1 Girls 10	& Under 100	) Yard Free	estyle - Heat	3		• ×	Cumulative Splits <ctrl-i: replace="" sp<="" th=""><th>olits with Records&gt;</th><th></th></ctrl-i:>	olits with Records>	
3       7       Store       Store       Adduated       Investigate         3       7       Store       Adduated       Investigate       Check/Use Stopwatches         1       1       100.8       100.8       100.8       100.8       100.8         1       1       100.8       100.8       100.8       0.002       110.24       Investigate       Check/Use Stopwatches         1       1       100.8       100.8       100.8       0.002       110.8       Investigate       Check/Use Stopwatches         1       1       100.8       100.8       100.8       100.8       0.02       113.40       Investigate       Check/Use Stopwatches         1       1       100.8       100.8       100.8       0.02       113.40       Investigate       Check/Use Stopwatches         1       1       100.8       100.8       100.8       0.02       113.40       Investigate       Check/Use Stopwatches         1       1       100.8       100.8       100.8       0.02       113.40       Investigate       Check/Use Stopwatches         1       1       100.8       100.8       100.8       100.8       0.02       113.40       Investis       Check		Crea	te <u>R</u> epo	rt					_			1 <u> </u>		
Image: state in the state		<b>a</b> (	È.	Show H	eat Malfunci	tion						Lane Fai	lure, No P	ad, No But
Image: Construction       Description       Button 2       Button 2       Button 2       Button 2       Difference       Adjusted         Image: Construction       Ima						ane Adius	tment IIsir	ng Backup T	imes			📄 Investia	ate	
Image: Non-Section of the problem o			Lane		Button 1	-	-			Adjust	ed			
1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1			1	1:10.24		1,10,10			0.02			- Chec	KOOF	
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Image: Proceeding of the second se	17 F Seeded			1.10.10	1.10.00			1.10.00	0.02			- Acce	pt Watch T	imes
12       F       biseded 12       1       F       biseded 13       F       bisedef       bisedef </td <td>19 F Seeded</td> <td></td>	19 F Seeded													
1       1       Processed bit Scener 2       1       Processed bit Scener 2       1       Processed 2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2       2 <td< td=""><td>21 F Un-Seeded</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>Action</td><td></td><td></td></td<>	21 F Un-Seeded											Action		
28       F       Nu-seeded 100-seeded 20       Adjustments. Blue = Calculated backup time is more than .30 faster than the pad time. Bit the = Calculated backup time is more than .30 form the pad time, but one backup is within .30 of the pad time. Bit the = Calculated backup time means it is more than .30 from the pad time, but one backup is within .30 of the pad time. Bit the = Calculated backup time means it is more than .30 from the pad time. Dark Pink for any backup time means it is more than .30 from the pad time. Dark Pink for any backup time means it is more than .30 from the pad time.       cells for lane 2 2 <click>on Calc Button 3 -<click> on Accept Adjusted in Time Adjustment Window         31       F       Usseeded 10 Seeded 13 F       Preference is set to NDT use Pad and Backup Differentials to adjust times. Accept Adjusted       n Time Adjustment Window         32       F       Usseeded 10 Seeded       Adjust r8       Reject Adjusted       n Time Adjustment Window         33       F       Usseeded 10 Seeded       Adjust r8       Reject Adjusted       n Time Adjustment Window         34       F       Usseeded 10 Seeded       Reject Adjusted       Reject Adjusted       n Time Adjustment Window         35       F       Usseeded       Reject Adjusted       Reject Adjusted       Reject Adjusted         36       F       Usseeded       Reject Adjusted       Reject Adjusted       Reject Adjusted       Reject Adjusted         36       F       Usseeded       Reject Adju</click></click>	23 F Un-Seeded	If ther	re is more	e than .30 se	conds betwo	een the middle	e backup tir	ne and the prin	nary time, use the	backup time	without any	📃 1-Put Wa	atch Times	in Button1
28       1000000000000000000000000000000000000	25 F Un-Seeded			lated backur	time is more	than 30 fast	ter than the	nad time						
a)       r       ub-seeds       2 - <	27 F Un-Seeded	Blue =	= Calcula	ated backup	time is more	than .30 slow	er than the	pad time.		N	1.4	E cells for I	ane 2	
31       F       Un-Seeded 33       F       Un-Seeded 33       F       Un-Seeded 34       F       Un-Seeded 35       F       Un-Seeded 36       F       Un-Seeded 37       F       Un-Seeded 38       F       E       E       E       E       E       E       E       E       E       E       E       E       E       E       E       E       E       E </td <td>29 F Un-Seeded</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>it one backup is w</td> <td>/ithin .30 of th</td> <td>e pad time.</td> <td>2-<click< td=""><td>&gt;on Calc Bu</td><td>utton</td></click<></td>	29 F Un-Seeded								it one backup is w	/ithin .30 of th	e pad time.	2- <click< td=""><td>&gt;on Calc Bu</td><td>utton</td></click<>	>on Calc Bu	utton
34       F       Un-Seeded         35       F       Un-Seeded         37       F       Un-Seeded         38       F       Un-Seeded         38       F       Un-Seeded         38       F       Un-Seeded         38       F       Un-Seeded         39       F       Un-Seeded       Im       Im       Calc       Chi/P         39       F       Un-Seeded       Im       Im       P       P       JD       Chi/J       Rec #: F2       List: Chi/L       Re-Raik       Prev Event: Chi/F4         V       Calc<: Chi/A       Unseeded: Chi/U       Get Times: F3       Score: Dut/S       Re-Score       Next Event: Chi/F5         Une       Adjust: Chi/A       Seed Time       Yes       Dista 10 and Under 100 Yard Freestyle         Lane       Ather Name       Age Calc       P       P       P       P Adjust       Adjust	31 F Un-Seeded												on Accont	+ A divict a d
bit       Un-Seeded       In Lime Adjustment vvindow         30       F       Un-Seeded       In Linstended         33       F       Un-Seeded       In Linstended         33       F       Un-Seeded       In Linstended         33       F       Un-Seeded       In Linstended         34       F       Un-Seeded       In Linstended         35       F       Un-Seeded       In Linstended         36       F       Seesion : F7       SCR Shee       Adjust : F8         Adjust : F8       Adjust : F8       Prevent : ChLP       JD : ChLJ       Race # : F2       List : ChLL       Re-Rank         Refresh : ChLD       Ref Names : ChLA       Awards : ChLA       Cals : ChLK       Unseeded : ChLU       Get Times : F3       Score : ChLS       Re-Score       Next Event : ChLF5         Vertex : Vert : ChLA       Vertex : Vert : ChLA       Cals : ChLA       Unseeded : ChLU       Get Times : F3       Score : ChLS       Re-Score       Next Event : ChLF5         Vertex : Vert : ChLA       10       CS wm Club-PN       1:10.24       1:10.24       1:10.24       1:10.24       1:10.24       1:10.24       1:10.25       1:10.24       1:10.25       1:10.24       1:10.25       1:10.25       1:10.25	33 F Un-Seeded	<u> </u>		Destaura	an is ant to	NOT	D	) l D:66-	and the tax with	at times			•	5
38       F       In.Seaded         10       2       3       Image: 1       1       1       1       2       3       Image: 1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1				Fielelen		J NOT USE		аскир опте	includis to auto	ist times.		📙 in Time A	Adjustment	Window
Session :F7         SCR Shee         Adjust :F8         Data for the CirrLP         JD : CirrLJ         Race # : F2         List : CirLL         Re-Rank         Prev Event : CirrLF4           Refresh : CirrLD         Rel Names : CirrLR         Awards : CirrLA         Cale : CirrLV         Cale : CirrLV         Get Times : F3         Score : Cirl-S         Re-Score         Next Event : CirrLF5           Lane         Age         Team         Seed Time         To Cale : CirrLV         Cale : CirrLV         Get Times : F3         Score : Cirl-S         Re-Score         Next Event : CirrLF5           Lane         Age         Team         Seed Time         To Cale : CirrLV         Get Times : F3         Score : Cirl-S         Re-Score         Next Event : CirrLF5           Lane         Age         Team         Seed Time         To Cale : CirrLV         Get Times : F3         Score : Cirl-S         Re-Score         Next Event : CirrLF5           Lane         Age         Team         Seed Time         To Cale : CirrLV         Get Times : F3         Score : Cirl-S         Re-Score         Next Event : CirrLF5           Lane         Age         To Cale : CirrLV         Data for the CirrLV         Age/stat         Age/stat         Age/stat         Age/stat           3         Ursphy, Mary A         10						Accept Adju	sted	Reje <u>c</u> t Adju	sted					
Refresh: Cirl-D         Rel Names: Cirl-R         Awards: Cirl-A         Cale: Cirl-K         Unseeded: Cirl-U         Get Times: F3         Score: Ctrl-S         Re-Score         Next Event: Cirl-F5           Lane         Advands: Cirl-A         Cale: Cirl-K         Unseeded: Cirl-U         Get Times: F3         Score: Ctrl-S         Re-Score         Next Event: Cirl-F5           Lane         Advands: Cirl-A         Cale: Cirl-K         Unseeded: Cirl-U         Get Times: F3         Score: Ctrl-S         Re-Score         Next Event: Cirl-F5           Lane         Advands: Cirl-A         Cale: Cirl-K         Unseeded: Cirl-U         Get Times: F3         Score: Ctrl-S         Re-Score         Next Event: Cirl-F5           Lane         Advands: Cirl-A         Cale: Cirl-K         Unseeded: Cirl-U         Get Times: F3         Score: Ctrl-S         Re-Score         Next Event: Cirl-F5           Lane         Cale: Cirl-K         Cale: Cirl-K         Unseeded: Cirl-U         Get Times: F3         Score: Ctrl-S         Re-Score         Next Event: Cirl-F5           Cale: Cirl-K         Cale: Cirl-K         Cale: Cirl-K         Next Event: Cirl-F5           Cale: Cirl-K		, in the second										<u> 1</u>	1 2	<mark>. 3   KI  </mark> ID
Lane         Age         Team         Seed Time         UD0_L/h         DO0_L/h         DO0_L/	Session : F7		SCR Sh	lee	Adju	st : F8	Paulana	to - Ctrl-P	JD : Ctrl-J		Race # : F2		Re-Rank	Prev Event : Ctrl-F4
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## **Missed Race, Change Swimmers**

	🔄 Prev	iew / Ao	djust	COMPANY NAMES	-						
		Save Add Heat Delete Empty Heats Switch Heats Athletes Help									
	Hide Athletes      Show Eligible Athletes      Eligible Athletes + Swim-ups      Entered Only      Alternates Only										
		111				10 & Under 100 Ya		imed Finals			
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	5	1	5 6								
	7	2	1	Tucker, Jo A	9	ASC-PN	NT	Missed race?			
	8	2 2	2 3	Richards, Sally A Brown, Sally A	9 10	ASC-PN BSC-PN	1:21.56 1:15.15	Drag and drop			
	10 11	2	4 5	White, JoA Wright, Susan`A	9	BSC-PN ASC-PN	1:19.64 1:22.44	Drug und drop	· ]		
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# **Scoring for Results**

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### **Award Labels**

Seeding Run Reports Labels Check for Updates Help

Award Labels

Entry Cards/Labels Mailing / Registration

Swim MEET MANAGER Pro - Database: 'C:\swmeets6\Training.mdb'

Relays

Teams

File

Set-up

Events

Updated: 12/21/2016 6:41:26 AM

- 0 ×

### For Awards Labels, use Avery 5160, or equivalent, 3 column X 10 labels, 2 58" x 1" (30 labels per page).

#### **АСТІVЕНУ-Тек.**

MM can print relay "cards" for coaches to verify/change swimmer entries. After coaches return verified relay cards, print an entry report for the relay events for the coaches.

### MEET MANAGER 6.0

Streaming Live Results to Swim's #1 app - Meet Mobile:



App Store



ACTIVEHy-Tek Licensed To: Tacoma Swim Club - Release 6.0De -Pro: Single-User - Admin

### **Finishing UP**

#### Swim MEET MANAGER Pro - Database: 'C:\swmeets6\Training.mdb'

File Set-up Events Athletes Relays Teams Seeding Run Reports Labels Check for Updates Help

Memorized Reports Administrative Events Teams Athlete Rosters Sessions Records Time Standards Entry Lists Split Sheets Psych Sheets

Meet Program Meet Check-in Lane/Timer Sheets Warm-up Sheet

Results Scores

> Meet Summary Backup Button Statistics Exceptions Report Record Forms Points Systems Results Conversions Medal Count

Export/Import Files Report

## MEET MANAGER 6.0

Streaming Live Results to Swim's #1 app - Meet Mobile:





ACTIVEHy-Tek

Licensed To: Tacoma Swim Club - Release 6.0De -Pro: Single-User - Admin Updated: 12/20/2016

# **Results Reports**

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Slide 58

### **Backup Often and Make Copies**

Backup Current Database										
Copy Backup To: C:\swmeets6										
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### **Questions?**

